




# CITY OF APPLETON

**Date:** July 10<sup>th</sup>, 2025

**To:** Members of the Common Council

**From:** Mayor Jacob A. Woodford 

**Subject:** City Clerk Appointment

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The City Clerk position was vacated by resignation on July 3<sup>rd</sup>, 2025. Following a competitive open hiring process, I am pleased to recommend an exceptional candidate for the role.

Amy Molitor has worked for the City of Appleton as the Deputy City Clerk since January 2021. Her past experience includes working as the Volunteer Coordinator at the Neenah Public Library and the Communications Intern at the City of Appleton. She received her BS in Political Science from the University of Wisconsin-Oshkosh in 2012 and her Master of Public Administration – Local Government from the University of Colorado Denver in 2020. Since joining the City of Appleton, she completed the UW-GB Wisconsin Municipal Clerks Institute and became a Wisconsin Certified Municipal Clerk. Throughout her time with the City, she has contributed to the various responsibilities handled by the City Clerk's Office, including supporting the City Clerk in administering 14 elections, assisting with license renewal processes, building the Clerk's Office webpage, and acting as the main support for agenda & minutes creation.

It is my honor to recommend for your consideration Amy Molitor to serve as City Clerk.