



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, September 23, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt

4. Approval of minutes from previous meeting

[24-1248](#)

09/18/24 Finance Committee minutes - Special Meeting

Attachments: [Meeting minutes 091824.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt

[24-1250](#)

09/09/24 Finance Committee minutes

Attachments: [Meeting minutes 090924.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt

5. Public Hearing/Appearances

6. Action Items

[24-1247](#)

Request to approve sole source purchase of Variable Frequency Drive (VFD) equipment and commissioning services to Werner Electric in the amount of \$37,573.

Attachments: [240918_SoleSourceAward_Werner_UV-VFD.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt

[24-1246](#)

Request to approve Statement of Non-Reimbursement by Utility DOT forms DT2245 Sewer and DT2245 Water.

Attachments: [Finance Committee 9-23-24 DT2245 Ballard Statement of Non-Reimbursement.pdf](#)
[DT2245 City of Appleton SEWR 1130-65-76 1130-63-21 615 1994922.pdf](#)
[DT2245 City of Appleton WATR 1130-65-76 1130-63-21 616 1994924.pdf](#)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt

7. Information Items

[24-1245](#)

Contract 14-23 was awarded to Visu-Sewer, Inc. for \$626,000 with a contingency of \$59,933 for Sewer Cleaning and Televising. Payments issued to date total \$543,095.89. Request final payment of \$30,567.24.

This item was presented

[24-1244](#)

The following 2024 Budget adjustment was approved by the Mayor and the Finance Director in accordance with Policy:

General Fund - Fire Prevention
Donations & Memorials +\$240
Advertising +\$240

Donation from Future Bucks LLC for materials

This item was presented

8. Adjournment

A motion was made by Sheri Hartzheim, seconded by Katie Van Zeeland, that this meeting be adjourned.. The motion carried by the following vote:

Aye: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt