



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final-revised Municipal Services Committee

Tuesday, February 11, 2014

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Alderperson Greg Dannecker, Alderperson Patti Coenen, Alderperson Joe Martin and Alderperson Kole Oswald

Excused: 1 - Alderperson Chris Croatt

3. Approval of minutes from previous meeting

14-212 Approval of minutes from January 21, 2014.

Attachments: [Minutes from January 21, 2014.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Oswald, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

Excused: 1 - Alderperson Croatt

4. Public Hearings/Apearances

5. Action Items

14-213 Approve modifications to Municipal Code Section 12-58 Weed Commissioner, destruction of weeds by City.

Attachments: [Modifications to Weed Ordinance.pdf](#)

Alderperson Martin moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

Excused: 1 - Alderperson Croatt

- 14-216** Approve Intergovernmental Agreement with the Town of Grand Chute for the Meade Street Highway Improvement Project.
- Attachments:** [Meade St Highway Improvement Project.pdf](#)
- Aldersperson Martin moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Martin and Aldersperson Oswald
- Excused:** 1 - Aldersperson Croatt
- 14-217** Request from Lindsey Salzsieder, Community Events Specialist for the Sole Burner Run, to waive the \$2 pay-as-you-enter fee for the Yellow Parking Ramp during the 2014 Sole Burner Event.
- Attachments:** [Sole Burner Run request.pdf](#)
- Aldersperson Oswald moved, seconded by Aldersperson Dannecker, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:
- Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Martin and Aldersperson Oswald
- Excused:** 1 - Aldersperson Croatt
- 14-218** Approve the single source purchase of a Trimble S6 Robotic Total Station Survey Instrument from Seiler Instruments in the amount of \$36,205.00.
- Attachments:** [Robotic Total Station Survey Instrument memo.pdf](#)
- Aldersperson Oswald moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Martin and Aldersperson Oswald
- Excused:** 1 - Aldersperson Croatt
- 14-219** Preliminary Resolution 1-P-14 for concrete paving, sidewalk construction and driveway aprons be adopted and refer the matter to the Finance Committee to determine the assessment rate.
- Attachments:** [Preliminary Resolution 1-P-14.pdf](#)
- Aldersperson Oswald moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Martin and Aldersperson Oswald

Excused: 1 - Alderperson Croatt

6. Information Items

- 14-247 #2-R-14/Smith - "Resolved that restricted parking surveys for one side of parking be sent out for the 1400 Block of West Summer and the surrounding area to be determined by traffic."

Referred back to staff by Alderperson Dannecker until the April 8th meeting.

Alderperson Oswald moved, seconded by Alderperson Coenen, that the Report Action Item be referred. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

Excused: 1 - Alderperson Croatt

- 14-248 #3-R-14/Smith - "Resolved that no parking signs in the 1000 block of W. Summer be removed."

Referred back to staff by Alderperson Dannecker until the April 8th meeting.

Alderperson Oswald moved, seconded by Alderperson Martin, that the Report Action Item be referred. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

Excused: 1 - Alderperson Croatt

- 13-1770 Decorative street lights be installed on the Skyline Bridge (similar to the College Avenue Bridge lights) as part of the WisDOT Bridge Project in 2015. Costs of decorative street lights at 100% City cost (\$160,000 estimated cost).

Alderperson Oswald moved, seconded by Alderperson Martin, that the Report Action Item be received and filed. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

Excused: 1 - Alderperson Croatt

- 14-223 Year End Recycling Diversion Rate Report for 2013.

Attachments: [Year-End Recycling Diversion Rate Report-2013.pdf](#)

- 14-225 2013 Year-End Performance Indicators.

Attachments: [2013 Year-End Performances Indicators.pdf](#)

14-226 Building Inspections Division Permit Summary Comparison Report for January, 2014.

Attachments: [Inspections Division Permit Summary-January 2014.pdf](#)

14-241 DPW Facebook Report for January, 2014.

Attachments: [DPW Facebook Report.pdf](#)

14-245 Selected to receive a \$25,000 Urban Forestry Grant for "Tree Inventory and Staff Training."

Attachments: [Urban Forestry Grant.pdf](#)

7. Adjournment

Aldersperson Oswald moved, seconded by Aldersperson Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Martin and Aldersperson Oswald

Excused: 1 - Aldersperson Croatt