



# City of Appleton

225 N. Oneida Street  
Appleton WI, 54911

## Meeting Minutes Library Board

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Tuesday, October 20, 2020

4:30 PM

City Hall 6th Floor A/B  
100 N. Appleton Street

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1. Call meeting to order

President Rebecca Kellner called the meeting to order at 4:53pm

2. Roll call of membership

*Scheuerman and Siebers were present for the meeting but were unable to participate due to technical issues.*

**Others Present:** Owen Anderson, Ann Cooksey, Darrin Glad, Karen Harkness, Derik Henken, Elizabeth Kowal, Tina Krueger, Adriana McCleer, Jessica Miller, Michael Nitz, Colleen Rortvedt, Tasha Saecker, Maureen Ward

**Present:** 6 - Bergman, Peterson, Looker, Kellner, Exarhos and Mann

**Excused:** 3 - Hartjes, Siebers and Scheuerman

3. Approval of minutes from previous meeting

[20-1357](#)

September 15, 2020 Meeting Minutes

**Attachments:** [September 15 2020 Meeting Minutes.pdf](#)

Peterson moved, seconded by Mann, that the September 15, 2020 Meeting Minutes be approved. Voice Vote. Motion Carried (6-0)

4. Public Participation and Communications

### Establish Order of the Day

President Kellner moved Information Item 20-1364 to the beginning of the meeting for presentation and discussion.

President Kellner called for a motion to move Action Items 20-1358, 20-1359 and 20-1360 to a Consent Agenda.

Peterson moved, seconded by Bergman that Action Items 20-1358, 20-1359 and 20-1360 be moved to a Consent Agenda. Voice Vote. Motion Carried. (6-0)

[20-1364](#)

Library Project Update

**Attachments:** [Library Building Study Historic Timeline 2020.pdf](#)  
[Finance Committee - Fund Balance Policy - Neighborhood Level Planning.pdf](#)  
[CompPlanatLibraryBoard2020.pdf](#)  
[CompPlan LibraryRelatedExcerpts.pdf](#)

**5. Action Items**

Mann moved, seconded by Bergman, that Action Items 20-1358, 20-1359 and 20-1360 be approved. Voice Vote. Motion Carried. (6-0)

[20-1358](#)

Bill Register - September 2020

**Attachments:** [September Bill Register.pdf](#)  
[September Expense Report.pdf](#)

This Report Action Item was approved

[20-1359](#)

United Way 2019 / 2020 Compliance Documents

**Attachments:** [2021 Program Funding Letter Notification Reach Out and Read.pdf](#)  
[United Way Compliance Document.pdf](#)

This Report Action Item was approved

[20-1360](#)

2021 Proposed Library Closed Dates

**Attachments:** [Closures 2021.pdf](#)

This Report Action Item was approved

**6. Information Items**

**A. Administrative Report**

[20-1361](#)

Library Pandemic Response / Continuity of Operations

**Attachments:** [Library Pandemic Status Flow.pdf](#)

[20-1362](#)

Carpeting Project Update

[20-1363](#)

3rd Quarter Friends Grant Funded Program Summaries

**Attachments:** [3rd Quarter 2020 Friends Grant Funded Program Summaries FINAL.pdf](#)

**B. President's Report**

[20-1365](#)

Trustee Training: Core Values of Librarianship Webinar Overview

**Attachments:** [Trustee webinar Core values of librarianship.pdf](#)  
[ALA\\_LBORwithInterpretations.pdf](#)

*This item was postponed for discussion.*

**7. Adjournment**

**Peterson moved, seconded by Exarhos that the meeting be adjourned. Voice Vote. Motion Carried. (6-0)**

**The meeting was adjourned at 5:44pm**