



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, August 14, 2019

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Spears, Van Zeeland, Thao and Siebers

3. Approval of minutes from previous meeting

[19-1147](#)

Approve Minutes from 7-17-19

Attachments: [Minutes 7-17-19.pdf](#)

Siebers moved, seconded by Thao, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 3 - Van Zeeland, Thao and Siebers

Abstained: 1 - Spears

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1040](#)

ORGANIZATIONAL MATTER

Election of Vice-Chair

Spears moved, seconded by Siebers, that Alderperson Thao be assigned as committee Vice-Chair. Roll Call. Motion carried by the following vote:

Aye: 4 - Spears, Van Zeeland, Thao and Siebers

6. **Information Items**

[19-1017](#)

Elected Officials salaries

Attachments: [elected official info #2.pdf](#)

[Elected official salary survey.pdf](#)

This informational item was presented

[19-1049](#) Changes to the Personal Protective Equipment policy.

Attachments: [Personal Protective Equipment \(PPE\)2019.pdf](#)

This Policy was presented

[19-1050](#) Changes to the Evacuation Procedures Policy.

Attachments: [Evacuation Procedures2019.pdf](#)

This Policy was presented

[19-1051](#) Changes to the Volunteer Policy.

Attachments: [Volunteer Policy -2019.pdf](#)

This Policy was presented

[19-1145](#) Changes to the Vehicle Usage Policy

Attachments: [Fleet Safety Policy 2019.pdf](#)

This Policy was presented

[19-1146](#) Changes to the Lockout Tagout Policy

Attachments: [Lockout Tagout Policy2019.pdf](#)

This Policy was presented

[19-1143](#) Human Resources 2019 mid year budget report

Attachments: [2019 HR mid year budget.pdf](#)

This informational item was presented

[19-1144](#) Information Technology 2019 Mid Year Budget report

Attachments: [Information Technology Department 2019Mid-Year Report.pdf](#)

This informational item was presented

[19-1148](#) Recruitment Status Report 8-9-19

Attachments: [RSR thru 8-8-19.pdf](#)

This informational item was presented

[19-1196](#)

IT Projects Update

This informational item was presented

7. Adjournment

Siebers moved, seconded by Spears, that the meeting adjourn be approved.

Roll Call. Motion carried by the following vote:

Aye: 4 - Spears, Van Zeeland, Thao and Siebers