



MEMO

TO: Finance Committee
FROM: Paula Vandehey, Director of Public Works *PAV*
DATE: April 21, 2021
SUBJECT: Request to approve the following 2021 Budget adjustment:

<u>General Fund – Department of Public Works</u>	
Miscellaneous Revenue	+ \$57,200
Contractor Fees	+ \$57,200

Several months ago TDS began a major Fiber-Optic Network Project that will impact the entire City of Appleton and surrounding communities. In order to gain permission to install their fiber-optic, plans must be reviewed for each segment of installation, underground utility locates performed and finally on-site inspection during critical phases. The Department of Public Works is doing our best with our limited resources to meet the desired schedule of TDS. However, their goal is to increase their current six (6) installation crews to eight (8) installation crews.

After discussions with TDS, the City reached out to several locating services, but only received one quote to help supplement the City's locating services. The quote from Excel Underground of \$55 per hour will allow TDS to increase from six crews to their desired eight crews. TDS has agreed to reimburse the City for these expenses per the attached document, based on a 26 week period.

Therefore, we are requesting the appropriate 2021 budget adjustments to provide the additional locating services for the TDS Fiber-Optic Network Project.

attachments

Excel Underground, LLC
5288 pasture lane
Omro, WI 54963
+1 9205742924
rrock@excelunderground.com
http://www.excelunderground.com



Public and Private Utility Locating

ADDRESS

Scott Hart
City of Appleton
100 N Appleton St
Appleton, WI 54911

Estimate 1051

DATE 04/15/2021

EXPIRATION DATE 12/31/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	PRIVATE LOCATE Utility Locating of Water, Sanitary and Storm Facilities for TDS Fiber Build Project at a rate of \$55.00 per hour as needed. To be billed on the fist of each month.	0	55.00	0.00

We look forward to working with you!

TOTAL \$0.00

Accepted By

Accepted Date



Purchase order 4502206920

Purchasing Group
Telecom Buyers

Vendor: 227591
CITY OF APPLETON
100 N APPLETON ST
APPLETON WI 54911-4702

Bill to Address:
TDS Metrocom OOT Fox Vall
PO Box 628490
Middleton, WI 53562-8490

Please deliver to:
0864
TEL-WH-2900NZUEHLKEDR-TDSMETRO
Net Ops Asst./LIFT GATE REQ
2900 N ZUEHLKE DR STE B
APPLETON WI 54911-8200

Order date : 04/19/2021
Delivery date : 05/19/2021

Delivery :
Terms : Payable immediately Due net Currency USD

Item	Material	Order qty.	Unit	Description	Price per unit	Net value
00010	224777	1.00	EACH	CITY OF APPLETON PSA CONST PR002679	57,200.00	\$ 57,200.00

WBS Element:TC-210872028

Total net value excl. tax USD \$ 57,200.00
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Comments:
Note to Vendor: If a line item is followed by an I/O# or a WBS Element, please print the I/O# or WBS Element on all shipping documents including the shipping label.

"Seller and Buyer agree that this Purchase Order ('Order') is subject to the terms and conditions of any existing purchase agreement executed by Buyer and Seller for the goods and/or services. Absent any executed purchase agreement; By acknowledging receipt of this Order (or by shipping goods or performing the services called for by this Order), Seller agrees to the terms and conditions of Buyer's Purchase Order Terms and Conditions found at https://s24.q4cdn.com/467862975/files/legal/PO-Terms_11_20_2020.pdf"



Authorizing Signature