

June 3, 2014

City of Appleton - Department of Public Works
Attn: Paula VandeHey
100 North Appleton Street
Appleton, WI 54911

Re: Reservation of Parking Meters

Paula:

I am writing you to request reservation for the following meters on Oneida Street and Washington Street to be used for vendors at the new Midweek Market. We would like to have these available for loading, unloading and oversized vehicles; as well as food trucks. Usage will be for the remaining sixteen weeks of market, with the meters being reserved until 9pm with a reduced fee of \$6.00 per meter. Appleton Downtown Inc. will be responsible for bagging of such meters, same as years past.

Dates of Market:

Wednesday: June 11 through September 24 (16 weeks)

Meters:

ONN 102 - ONN 106 – yellow meters (3)
ONN 101 – ONN 107 (4)
WSE 101 - WSE 107 (4)

11 meters x 6.00 x 16 weeks = 1056.00

Thank you,

Djuanna Hugdahl
Farm Market Director
Appleton Downtown Inc.
(920) 954-9112
Djuanna@appletondowntown.org