



Meeting Minutes  
Library Board

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Tuesday, December 20, 2022

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

President Scheuerman called the meeting to order at 4:31pm

2. Roll call of membership

**Others Present:** Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Glad, Tina Krueger, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Missy Sawicki, Kara Sullivan, Maureen Ward

**Present:** 9 - Looker, Kellner, Scheuerman, Mann, Nett, Van Zeeland, Keller, Brozek and Bunnow

**Excused:** 1 - Exarhos

**Others :** 1 - Sivasamy

3. Approval of minutes from previous meeting

[22-1603](#)

November 15, 2022 Meeting Minutes

**Attachments:** [November 15 2022 Library Board Meeting Minutes.pdf](#)

Mann moved, seconded by Keller, that the November 15, 2022 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

4. Public Participation and Communications

[22-1616](#)

Missy Sawicki - Administrative Support Specialist- Financials

**Establish Order of the Day**

President Scheuerman called for a motion to place Action Items 22-1604, 22-1605, 22-1606 and 22-1607 on a Consent Agenda.

Kellner moved, seconded by Mann that Action Items 22-1604, 22-1605, 22-1606 and 22-1607 be placed on a Consent Agenda. Voice Vote. Motion Carried. (9-0)

5. Action Items

Brozek moved, seconded by Mann that the Consent Agenda be approved. Voice Vote. Motion Carried. (9-0)

[22-1604](#)

Bill Register - November 2022

**Attachments:** [Nov 2022 Bill Register.pdf](#)  
[APL Financial Cash Flow YTD-Nov-2022.pdf](#)  
[2022 YTD Report - current thru December.pdf](#)

This Report Action Item was approved

[22-1605](#)

Budget Amendment - December 2022

**Attachments:** [December 2022 Budget Amendment.pdf](#)

This Report Action Item was approved

[22-1606](#)

2023 Library Board Meeting Schedule

**Attachments:** [APL Board Meeting Schedule 2023.pdf](#)

This Report Action Item was approved

[22-1607](#)

Approval of 2023 Library Budgets

**Attachments:** [2023 Library Budget.pdf](#)  
[2023 Library Special Revenue Grant Fund.pdf](#)  
[2023 Library Capital Improvement Project.pdf](#)

This Report Action Item was approved

## 6. Information Items

### A. Administrative Report

[22-1608](#)

Library Building Project Update

**Attachments:** [Building Project Update December 2022.pdf](#)

[22-1609](#)

APL Hiring Process Update

[22-1610](#)

Library Legislative Day - February 7, 2023

[22-1611](#)

Temporary Library - End of Year 2022 Update

### B. Friends Report

[22-1612](#) Friends Annual Overview

**C. President's Report**

[22-1613](#) Committee Meetings 2023 First Quarter: Finance Committee, Personnel & Policy Committee and Planning Committee

**D. Staff Updates**

[22-1614](#) Children's Services Program Updates

[22-1615](#) Community Partnerships Updates

**Attachments:** [2022-12 Board Report - CP Updates.pdf](#)

**7. Adjournment**

**Kellner moved, seconded by Mann that the meeting be Adjourned. Voice Vote. Motion Carried. (9-0)**

**The meeting was Adjourned at 5:34pm**