



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, January 24, 2022

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[22-0008](#)

Minutes from December 6, 2021

Attachments: [Minutes from 12-6-21.pdf](#)

Prohaska moved, seconded by Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[22-0009](#)

Approve Intergovernmental Agreement with the Town of Grand Chute and Outagamie County for the sanitary sewer servicing the Outagamie County Northwest Landfill.

Attachments: [Interdepartmental Agreement with Town of Grand Chute and Outagamie Cty.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0010](#)

Approve City of Appleton On-Street Parklet Policy.

Attachments: [On-Street Parklet Policy.pdf](#)

Fenton moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0011](#)

Request from Appleton Downtown Inc. for a street occupancy permit to place ice carvings throughout the downtown beautification strips for the weekend of February 18, 2022 for "Avenue of Ice"

Attachments: [Appleton Downtown Inc Avenue of Ice.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0012](#)

Award 2022 Bridge Inspections Contract (Unit R-22) to Collins Engineers, Inc. in an amount not to exceed \$30,000.

Attachments: [Award 2022 Bridge Inspections Contract.pdf](#)

Fenton moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0013](#)

Award Contract for Memorial Drive Bridge Infrared Thermographic Survey and Ultrasonic Testing of the pins (Unit L-22) to AECOM Technical Services, Inc. in an amount not to exceed \$28,250.

Attachments: [Memorial Drive Bridge Contract Recommended for Award.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0036](#)

Request from AT&T for a street occupancy permit to place a cabinet in the W. Fourth Street terrace at 703 S. Walnut Street.

Attachments: [AT&T Street Occupancy Permit.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

6. Information Items

[21-1690](#)

Inspections Division Permit Summary Comparison Report for November, 2021.

Attachments: [Inspections Division Permit Summary.pdf](#)

[22-0014](#)

Annual update to the 5-year Bike Lane and Trail Plan.

Attachments: [5 year Bike Lane-Trail Plan \(2022-2026\) 1-18-22.pdf](#)

[22-0015](#)

Appleton's Salt Usage History

Attachments: [Appleton's Salt Usage History.pdf](#)

[22-0016](#)

Modified Yard Site Hours

Attachments: [Modified Yard Site Hours.pdf](#)

[22-0017](#)

Inspection Division Permit Summary Comparison Report for December 2021.

Attachments: [Inspection Division Permit Summary Comparison Report for December 2021.pdf](#)

[22-0018](#)

2022 Sidewalk Poetry Program

Attachments: [2022 Sidewalk Poetry Program.pdf](#)

7. Adjournment

**Fenton moved, seconded by Siebers, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers