



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 2/12/2024

RE: Action: Reject bids from August Winter and Sons, Inc., and Southport Engineered Systems for the Fire Station #1 and Fire Station #6 HVAC Upgrades Project.

The 2023 Capital Improvement Plan includes \$275,000 to upgrade the HVAC system at Fire Station #6 and the 2024 Capital improvement Plan includes \$225,000 to upgrade the HVAC system at Fire Station #1. Of that amount \$42,980 has been utilized for design leaving a balance of \$457,020 for construction. Both projects were bid as a single package to get economy of scale and reduce redundancy for both professional services and construction. Only two bids were received for the project, and both were over the allocated budget.

The bids received were as follows:

August Winter and Sons, Inc.	\$629,200
Southport Engineered Services	\$665,533

The bids exceeded our allocated project budget for the Fire Station #1 and Fire Station #6 HVAC Upgrades Project. After conferring with our consulting engineer (Donohue and Associates), the Parks, Recreation and Facilities Management Department is recommending rejecting the bids, reviewing the current project bidding documents for items that can be deferred to a future year, and re-bidding with a reduction in the project scope. The items reduced from the project scope will be addressed in a future year CIP.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.