



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, August 7, 2024

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
- [24-0985](#) Common Council Meeting Minutes of July 17, 2024
- Attachments:** [CC Minutes 7-17-24.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
- [24-1018](#) Proclamations:
- Creative Economy Week
 - Breastfeeding Awareness Month
- Attachments:** [Creative Economy Week Proclamation 2024.pdf](#)
[Breastfeeding Month Proclamation 2024.pdf](#)
- [24-1019](#) Public Works Director Recommendation
- Attachments:** [DPW Director Recommendation to Council.pdf](#)
[L. Jungwirth Resume Updated.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[24-0946](#)

Approve the request from The 513 Appleton, LLC for a permanent street occupancy permit at 513 W. College Avenue for five exterior sconce lights to extend into the College Avenue right-of-way approximately 5 inches at a height of approximately 11 feet and greater.

Attachments: [The 513 Appleton LLC - Permanent Occupancy Permit App College Ave MSC 0](#)

Legislative History

7/22/24 Municipal Services recommended for approval
Committee

[24-0947](#)

Approve Utility Easement Release of Rights for I-41 Project Water Main Relocation

Attachments: [I-41 Ballard Ease Release MSC Memo w Attachments 07-22-2024.pdf](#)

Legislative History

7/22/24 Municipal Services recommended for approval
Committee

[24-0948](#)

Approve State/Municipal Agreement for the design and construction of the Lawe Street Bridge over the Navigational Canal.

Attachments: [4984-24-76 77 C APPLETON, LAWE STREET, STATE MUNICIPAL AGREEM](#)

Legislative History

7/22/24 Municipal Services recommended for approval
Committee

[24-0949](#)

Approve ordinance changes related to the B-24 Summit St Reconstruction Project (Packard St to Elsie St).

Attachments: [Summit \(Packard to Elsie\) B-24 Parking Changes.pdf](#)

Legislative History

7/22/24 Municipal Services recommended for approval
Committee

[24-0950](#)

Approve ordinance changes related to the B-24 Summit St Reconstruction Project (Prospect Av to Fourth St)

Attachments: [Summit \(Prospect to Fourth\) B-24 Parking Changes.pdf](#)

Legislative History

7/22/24 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-0834](#)

Non-Renewal of the Class "B" Fermented Malt Beverage & "Class B" Liquor License for Corner Pub, 1123 N Mason Street. Kim Williams, Agent.

Attachments: [Corner Pub Alcohol Lic Non-Renewal MEMO - Atty.pdf](#)
[2024 Corner Pub Non-Renewal Hearing Notice.pdf](#)
[2023 Non-Use of License Letter- Corner Pub.pdf](#)
[CORNER_PUB 2023 Inspection Report.pdf](#)
[CORNER_PUB 2024 Inspection Report.pdf](#)
[Corner Pub 2024.2025 Renewal.pdf](#)
[Kim Williams-inspection letter.pdf](#)
[Inspections S&L Memo- Corner Pub 7-9-2024.pdf](#)
[7-10-24 - Corner Pub- Report of S&L to Common Council.pdf](#)
[Council Follow-up Memo CornerPub 7-15-24.pdf](#)
[7-24-24 Corner Pub Report of S&L to Council.pdf](#)

Legislative History

| | | |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| 6/26/24 | Safety and Licensing Committee <i>Kim Williams addressed the committee</i> | held |
| 7/10/24 | Safety and Licensing Committee <i>Motion failed 2/3</i> | recommended for approval |
| 7/10/24 | Safety and Licensing Committee <i>Approve a 60 day extension (commencing July 10th) for the licensee to complete remaining work to reopen the business and for the alcohol license to no longer be deemed abandoned. Motion failed 2/3.</i> | recommended for approval |
| 7/10/24 | Safety and Licensing Committee <i>Approve the non-renewal of the alcohol license in accordance with the findings of the attached report. Motion carried 3/2.</i> | recommended for approval |
| 7/17/24 | Common Council | referred to the Safety and Licensing Committee |
| 7/24/24 | Safety and Licensing Committee <i>Recommend approval of the non-renewal of the license. Motion Failed 2/3</i> | recommended for approval |
| 7/24/24 | Safety and Licensing Committee <i>Extend the license abandonment period to August 15th 2024. Motion Carried 3/2.</i> | recommended for approval |
| 7/24/24 | Safety and Licensing Committee <i>Further extend abandonment to August 31st. Motion Failed 2/3</i> | amended |

[24-0919](#) Class "B" Beer & Reserve "Class B" Liquor License application for ODH Appleton, Inc d/b/a Cambria Hotel Appleton, Troy Graverson, Agent, located at 3940 N. Gateway Dr, contingent upon approval from the Health, Inspections, and Public Works departments.

Attachments: [ODH Appleton.Cambria App Redacted.pdf](#)

Legislative History

7/24/24 Safety and Licensing recommended for approval
Committee

[24-0920](#) Class "B" Beer & "Class B" Liquor License application for Ka Lee and Peng Xiong d/b/a Shadows Food and Spirits, located at 211 S. Walter Ave, contingent upon approval from the Inspections and Public Works departments.

Attachments: [Shadows Food & Spirits App Redacted.pdf](#)

Legislative History

7/24/24 Safety and Licensing recommended for approval
Committee

[24-0921](#) Pet Store renewal application for Lucky Fish & Aquarium LLC, Keeteekune Thao, Applicant, located at 337 W. Wisconsin Ave, contingent upon approval from all departments.

Attachments: [Lucky Fish & Aquarium 2024 Renewal Redacted.pdf](#)

Legislative History

7/24/24 Safety and Licensing recommended for approval
Committee

[24-0951](#) Cigarette, Tobacco, and Electronic Vaping Device License renewal application for Patrick Flanagan d/b/a Flanagan's Stop & Shop, Patrick Flanagan, Agent, located at 522 W. College Ave.

Attachments: [Flanagan's Tobacco Redacted.pdf](#)

Legislative History

7/24/24 Safety and Licensing recommended for approval
Committee

3. **MINUTES OF THE CITY PLAN COMMISSION**
4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**
5. **MINUTES OF THE FINANCE COMMITTEE**

[24-0957](#) Request to approve Riverside Cemetery Association reimbursement request for maintenance of Veteran graves.

Attachments: [RS cemetery grave reimbursment 2024_1-1.pdf](#)

[Copy of Military Report 2023 - 2024.pdf](#)

[VETERANS JULY 2023 - JUNE 2024.pdf](#)

Legislative History

7/22/24 Finance Committee recommended for approval

[24-0958](#) Request to reject bid from Neumann Pools Inc. for the Mead Pool Plastering Project.

Attachments: [2024 Mead Pool Re-Coating Project \(reject bids\).pdf](#)

Legislative History

7/22/24 Finance Committee recommended for approval

[24-0959](#) Request to approve Change Order No. 2 to contract 21-24 for H-23 Lightning Drive Extension Phase 1 for added drain tile and earthwork, in the amount of \$72,830.00 resulting in a decrease in contingency from \$92,934.82 to \$20,104.82. Overall contract increases from \$1,622,361.12 to \$1,695,191.12.

Attachments: [H-23 Change Order 2 Finance Memo Final.pdf](#)

[Copy of H-23 Change Order 2 Final.pdf](#)

Legislative History

7/22/24 Finance Committee recommended for approval

[24-0960](#) Request to award the 2024 Police Station Gun Range Door Project to IEI general contractor in the amount of \$44,838 with a 10% contingency of \$4,484 for a project total not to exceed \$49,322, along with the following budget amendment (2/3 vote of Council required):

2024 Fire Station Alarm Upgrade Project - \$3,502

2024 Police Station Gun Range Door project +\$3,502

Attachments: [Police Station Firing Range Door.pdf](#)

Legislative History

7/22/24 Finance Committee recommended for approval

[24-0961](#) Request to reject base bid from August Winter & Sons in the amount of \$2,617,900 for the Appleton Wastewater Treatment Plant Primary Clarifier #1 - #4 Rehabilitation Project.

Attachments: [PrimClarifer1-4 Rehab_Bid rejection memo.pdf](#)

Legislative History

7/22/24 Finance Committee recommended for approval

[24-0962](#) Request to approve Change Order #1 to Sabel Mechanical as part of the AWWTP Final Clarifier Tank Underdrain and Tank Drain Rehabilitation Contract Project totaling \$8,837 resulting in a decrease in contingency from \$6,662 to \$0.00 with the balance of \$2,175 covered by available project funds.

Attachments: [240719_Finance Memo_Change Order 1_Sabel amended.pdf](#)

Legislative History

7/22/24 Finance Committee recommended for approval

[24-1014](#) Request to approve a resolution authorizing and providing for the sale and issuance of \$13,500,000 General Obligation Promissory Notes, Series 2024 and all related details.

Attachments: [Appleton 2024 GO Promissory Notes - Award Resolution.pdf](#)

[24-1015](#) Request to approve a resolution authorizing and providing for the sale and issuance of \$12,910,000 Sewerage System Revenue Bonds, Series 2024 and all related details.

Attachments: [Appleton 2024 Sewer Revenue Bonds - Award Resolution.pdf](#)

[24-1016](#) Resolution for Emergency Green Ramp Repairs and Reconstruction

Attachments: [0360 - Finance Memo - Emergency Green Ramp Repairs - FINAL.pdf](#)

[0360 - Resolution - Emergency Green Ramp Repairs - FINAL.pdf](#)

[24-1017](#) Request to approve sole source contract with Restoration Systems, Inc. to complete Phase 1 of the Green Ramp Barrier Panel Emergency Repair in an amount not to exceed \$47,230.

Attachments: [Finance Award Memo Green Ramp Phase 1 Shoring Installation Contract RSI](#)

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[24-0953](#) Award Apple Hill Farms Pond 4 Outlet Pipe Repair Contract to Advance Construction, Inc. in an amount not to exceed \$28,000.

Attachments: [AHF Pond 4 Outlet Repairs - UC Memo Final 07-23-2024.pdf](#)

[Contract Award Form - AHF Pond 4 Outlet Repair - Final.pdf](#)

Legislative History

7/23/24 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[24-0941](#) Request to Approve RingCentral SaaS for \$209,000.

Attachments: [Request to Approve RingCentral SaaS for \\$209,000.pdf](#)

Legislative History

7/24/24 Human Resources & Information Technology Committee recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[24-0984](#) Ordinance #99-24 (Rescinding No Mow May)

Attachments: [Ordinances to Council 8-7-24.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.