



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

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Tuesday, August 21, 2018

4:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:00 p.m.**

2. Roll call of membership

*Deputy City Attorney Chris Behrens acted in place of Commissioner Steve Uslabar.*

**Present:** 4 - Mayor Hanna, Buetow, Uslabar and Lobner

**Excused:** 1 - Palm

**Absent:** 1 - Rabec

*Others present:*

*Jennifer Stephany, Appleton Downtown Inc.*

*Gary Schmitz, President of Business Improvement District Board of Directors*

*Gerald Weyenberg, M & J Weyenberg Properties, LLC*

3. Approval of minutes from previous meeting

[18-1226](#)

City Plan Minutes from 8-7-18

**Attachments:** [City Plan Minutes 8-7-18.pdf](#)

**Lobner moved, seconded by Buetow, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 4 - Mayor Hanna, Buetow, Uslabar and Lobner

**Excused:** 1 - Palm

**Absent:** 1 - Rabec

4. Public Hearings/Appearances

[18-1227](#)

Rezoning #9-18 for the Apple Ridge Annexation, formerly part of the Town of Grand Chute, located at the southeast corner of N. Ballard Road and E. Apple Creek Road, including to the centerline of existing adjacent right-of-way, as shown on the attached maps, from Temporary AG Agricultural District to R-1B Single-Family District (Associated with Action Item #18-1228)

**Attachments:** [InformalPublicHearingNotice\\_AppleRidge\\_Rezoning.pdf](#)

This public hearing was held, and no one spoke on the item.

## 5. Action Items

[18-1230](#)

**\*\*CRITICAL TIMING\*\*** Annual review and request to approve the Downtown Appleton Business Improvement District (BID) 2019 Operating Plan

**Attachments:** [StaffReport\\_2019BIDOperatingPlan\\_For08-21-18.pdf](#)

[2019 BID Operational Plan.pdf](#)

[2017 BID Annual Report.pdf](#)

[2017 BID Audit - Financial Statements.pdf](#)

[2017 BID Audit - Management Communications.pdf](#)

**Lobner moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Mayor Hanna, Buetow, Uslabar and Lobner

**Excused:** 1 - Palm

**Absent:** 1 - Rabec

## 6. Information Items

[18-1228](#)

Request to approve Rezoning #9-18 for the Apple Ridge Annexation, formerly part of the Town of Grand Chute, located at the southeast corner of N. Ballard Road and E. Apple Creek Road, including to the centerline of existing adjacent right-of-way, as shown on the attached maps, from Temporary AG Agricultural District to R-1B Single-Family District

**Attachments:** [StaffReport\\_Rezoning\\_AppleRidgeAnnexation\\_8-21-18.pdf](#)

*Proceeds to Council on September 19, 2018.*

**Lobner moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Mayor Hanna, Buetow, Uslabar and Lobner

**Excused:** 1 - Palm

**Absent:** 1 - Rabec

[18-1229](#)

Request to approve the Apple Ridge Preliminary Plat as shown on the attached maps and subject to the attached conditions

**Attachments:** [StaffReport\\_PrePlat\\_AppleRidge\\_8-21-18.pdf](#)

*Proceeds to Council on September 19, 2018.*

**Buetow moved, seconded by Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Mayor Hanna, Buetow, Uslabar and Lobner

**Excused:** 1 - Palm

**Absent:** 1 - Rabec

7. Adjournment

**Lobner moved, seconded by Buetow, that the meeting be adjourned at 4:17 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Mayor Hanna, Buetow, Uslabar and Lobner

**Excused:** 1 - Palm

**Absent:** 1 - Rabec