



City of Appleton

Appleton Public Library
200 N. Appleton Street
Appleton, WI 54911

Meeting Minutes Library Board

Tuesday, February 25, 2025

5:00 PM Appleton Public Library, 200 N. Appleton Street, Cornerstone
Conference Room

1. Call meeting to order

President Margret Mann called the meeting to order at 5:01pm

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Amanda Abshire, Owen Anderson, Nicole Casner, Ann Cooksey, Tina Krueger, Adriana McCleer, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Missy Sawicki, Maureen Ward

Present: 6 - Scheuerman, Mann, Van Zeeland, Brozek, Bunnow and Lokensgard

Excused: 3 - Looker, Keller and Lee

4. Approval of minutes from previous meeting

[25-0116](#)

Library Board Meeting Minutes January 14, 2025

Attachments: [01-14-2025 Library Board Meeting Minutes.pdf](#)

Van Zeeland moved, seconded by Bunnow, that the January 14, 2025 Meeting Minutes be approved. Voice Vote. Motion Carried. (6-0)

[25-0117](#)

Library Board Meeting Minutes January 30, 2025 Special Meeting

Attachments: [1-30-2025 Library Board Special Meeting Minutes.pdf](#)

Scheuerman moved, seconded by Brozek, that the January 30, 2025 Meeting Minutes (Special Meeting) be approved. Voice Vote. Motion Carried. (6-0)

5. Public Participation & Communication

[25-0133](#)

Trustee Updates

Establish Order of the Day

President Margret Mann called for a motion to place Action Items 25-0118, 25-0119, 25-0120, 25-0121, 25-0122 and 25-0123 on a Consent Agenda.

Brozek moved, seconded by Scheuerman to place Action Items 25-0118, 25-0119, 25-0120, 25-0121, 25-0122 and 25-0123 on a Consent Agenda. Voice Vote. Motion Carried. (6-0)

6. Action Items

Scheuerman moved, seconded by Brozek that the Consent Agenda be approved. Voice Vote. Motion Carried. (6-0)

[25-0118](#)

Bill Register - December 2024 Final

Attachments: [Dec 24 Bill Register FINAL.pdf](#)
 [APL Financial Cash Flow-December 2024 Final.pdf](#)

This Report Action Item was approved

[25-0119](#)

Bill Register - January 2025

Attachments: [Jan 25 Bill Register.pdf](#)
 [REVISED APL Financial Cash Flow - January 2025.pdf](#)

This Report Action Item was approved

[25-0120](#)

February 2025 Budget Amendment

Attachments: [Feb 25 Budget Amendment.pdf](#)

This Report Action Item was approved

[25-0121](#)

2024 Department of Public Instruction Library Annual Report and System Compliance Statement

Attachments: [APL Annual Report 2024 Unsigned.pdf](#)

This Report Action Item was approved

[25-0122](#)

Report of the Personnel & Policy Committee

Attachments: [02-20-2025 Personnel & Policy Committee Meeting Minutes.pdf](#)

This Report Action Item was approved

[25-0123](#)

Approval of Establishing the Library Director's 2025 Performance Goals

This Report Action Item was

7. Information Items

A. Administrative Report

[25-0124](#) Building Reopening Day Update

[25-0125](#) APL Hiring Process Update

[25-0126](#) Statistics - 2024 4th Quarter (Oct., Nov., Dec.)

Attachments: [OCT 2024.pdf](#)

[NOV 2024.pdf](#)

[DEC 2024.pdf](#)

[25-0127](#) 2024 4th Quarter Friends Grant Funded Program Summaries

Attachments: [4th Quarter 2024 Friends Grant Funded Program Summaries FINAL.pdf](#)

B. President's Report

[25-0128](#) WLA Library Legislative Day - Tuesday, February 11, 2025 Report

Report postponed to March 2025 Meeting

C. Staff Updates

[25-0131](#) Children's Program Updates

Attachments: [February 2025.pdf](#)

[25-0132](#) Community Partnerships Updates

Closed Session

8. Adjournment

Van Zeeland moved, seconded by Bunnow that the meeting be Adjourned.
Voice Vote. Motion Carried. (6-0)

The meeting was Adjourned at 5:51pm