



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

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Wednesday, January 26, 2022

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order by Chair Mayor Woodford at 3:30 p.m.**

2. Roll call of membership

**Present:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Uitenbroek

**Excused:** 2 - Robins and Dane

*Others present:  
Jared Schmidt, REL  
Justin Barnes, Club Car Wash*

3. Approval of minutes from previous meeting

[22-0004](#)

City Plan Minutes from 1-12-22

**Attachments:** [City Plan Minutes 1-12-22.pdf](#)

**Fenton moved, seconded by Palm, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Uitenbroek

**Excused:** 2 - Robins and Dane

4. Public Hearings/Appearances

[22-0005](#)

Special Use Permit #1-22 for a car wash located at 3040 East College Avenue (Tax Id #31-4-5704-01), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #22-0006)

**Attachments:** [ClassIIPublicHearingNoticeNewspaper\\_3040 E College Ave SUP#1-22.pdf](#)  
[PublicHearingNoticeNeighborhood\\_3040 E College Ave SUP#1-22.pdf](#)

This public hearing was held, and no one spoke on the item.

## 5. Action Items

[22-0006](#)

Request to approve Special Use Permit #1-22 for a car wash located at 3040 East College Avenue (Tax Id #31-4-5704-01), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffReport\\_3040CollegeAve\\_SUP\\_For01-26-22.pdf](#)

*Director Karen Harkness read a comment from Alderperson Brad Firkus who was having difficulty joining the virtual Teams meeting. She read his comment into the record of the meeting as follows, "The feedback he has been getting from 1/2 dozen people or so is that they feel that with three car washes within a 1/2 mile of this location, that it is unnecessary to add a fourth one. It may not be the most valid reason to deny, but he wanted to make sure that at a minimum, that his constituents had the opportunity to share their opinion."*

**Fenton moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Uitenbroek

**Excused:** 2 - Robins and Dane

## 6. Information Items

## 7. Adjournment

**Uitenbroek moved, seconded by Palm, that the meeting be adjourned at 3:35 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Uitenbroek

**Excused:** 2 - Robins and Dane