



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Municipal Services Committee

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Monday, May 12, 2025

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

**Present:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton

4. Approval of minutes from previous meeting

[25-0503](#)

Minutes from April 21, 2025

**Attachments:** [04-21-25 MSC Minutes.pdf](#)

**Meltzer moved, seconded by Firkus, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton

5. Public Hearing/Appealances

6. Action Items

[25-0504](#)

Approve Contract Amendment #1 for Thrivent Complete Streets Plan  
Review contract with Alta Planning + Design by an increase of \$20,220  
for a total contact amount not to exceed \$45,100.

**Attachments:** [Alta Contract Amendment.pdf](#)

**Firkus moved, seconded by Meltzer, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton

[25-0505](#)

Approve ordinance changes related to parking on Drew St (1500N) and Circle St (400E). Follow-up to a 6-month evaluation period.

**Attachments:**     [Circle St 400E Post 6-Mo Eval \(NSSP-SD\).pdf](#)

**Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton

[25-0506](#)

Approve ordinance changes related to parking at 700 Block of W Eighth Street. Follow-up to a 6-month evaluation period.

**Attachments:**     [Eighth St 700W \(post 6-Mo eval\).pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton

[25-0507](#)

Approve ordinance changes related to parking at 500 Block of W Johnston Street. Follow-up to a 6-month evaluation period.

**Attachments:**     [Johnston St 500W \(post 6-Mo eval\).pdf](#)

*Held to next scheduled meeting.*

*Hold to next scheduled meeting.*

**Meltzer moved, seconded by Firkus, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton

[25-0508](#)

Approve ordinance changes related to School Route Plan for Sandy Slope Elementary School.

**Attachments:**     [Sandy Slope SRTS Int Control Changes.pdf](#)

**Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton

[25-0509](#)

Approve ordinance changes related to 100 Block of N. Oneida St - proposed conversion to 2-way traffic.

**Attachments:**     [Oneida 100N 2-way Conversion.pdf](#)

**Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton

[25-0510](#)

Approve Permanent Occupancy Permit in Johnston Street Alley Public Right-of-Way for ventilated air discharge for Chase Bank Building, 200 W. College Avenue.

**Attachments:**     [Venting of 200 W College Ave bldg at Johnston Street Alley Memo.pdf](#)

**Firkus moved, seconded by Stancil-Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton

## 7. Information Items

## 8. Adjournment

**Firkus moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Stancil-Martin, Meltzer, Firkus and Schultz

**Excused:** 1 - Fenton