



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, April 22, 2025

2:50 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 10 - Kasimor, Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Torrance, Brown, Holzschuh, Smith and Meltzer

Excused: 2 - Patza and Thao

4. Approval of minutes from previous meeting

[25-0414](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes 25-March-2025 revised.pdf](#)

Commissioner VandeHey moved, seconded by Commissioner Wurdinger, that the Minutes be approved. Voice Vote. Motion Carried.

5. **Public Hearing/Appearances**

[25-0421](#)

Public Participation on Agenda Items

No public participation on agenda items.

6. **Action Items**

[25-0422](#)

Election of Fox Cities Transit Commission Chair

George Dearborn nominated for Chairperson by Commissioner Wurdinger. Commissioner Wurdinger moved, that Commissioner Dearborn serve as Chairperson for the 2025-2026 term, seconded by Commissioner Brown. Voice Vote. Approved unanimously.

[25-0423](#)

Election of Fox Cities Transit Commission Vice-Chair

Commissioner VandeHey nominated for Vice-Chairperson by Commissioner Wurdinger, seconded by Commissioner Brown. Voice Vote. Approved unanimously.

[25-0424](#) Establish Meeting Date and Time

Commissioner Brown moved, seconded by Commissioner Torrance, that the Fox Cities Transit Commission continue to meet twice a month on Tuesday at 2:50 PM. Voice Vote. Approved unanimously.

[25-0425](#) Designate Ronald McDonald as the Contact Person for the Commission

Commissioner Torrance moved, seconded by Commissioner VandeHey, that Ronald McDonald be designated as the Contact Person for the Transit Commission. Voice Vote. Approved unanimously.

[25-0426](#) WisGo Update and Request to Approve Fare Capping

Attachments: [WisGO Project Update and Fare Policy Approval FCTC Memo.pdf](#)

Commissioner Kasimor moved, seconded by Commissioner Dexter, that the request to approve fare capping be recommended for approval. Voice Vote. Motion Carried.

[25-0427](#) Approval of Payments

Attachments: [March 2025 Payments.pdf](#)

Commissioner VandeHey moved, seconded by Commissioner Meltzer, that Payments be approved. Voice Vote. Motion Carried.

7. Information Items

[25-0428](#) Financial Report

Attachments: [March 2025 Income Statement.pdf](#)

The financial report was presented.

[25-0429](#) Ridership Report

Attachments: [March 2025 Ridership.pdf](#)

The ridership report was presented.

[25-0430](#) 2025 1st Quarter KPI

Attachments: [2025 1st Qtr KPI.pdf](#)

The 1st quarter KPI report was presented.

[25-0431](#) Request for Future Agenda Items

Future agenda items were requested.

8. **Next Meeting Date & Time**
 - **May 13, 2025, 2:50 PM - Cancelled**
 - **May 27, 2025, 2:50 PM**

9. **Adjournment**

A motion was made by Commissioner Brown, seconded by Commissioner Meltzer, that this meeting was adjourned. The motion carried unanimously.