



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, October 6, 2021

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Schultz

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Alderperson Smith appeared virtually.

Present: 16 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Michael Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska, Alderperson Chad Doran and Mayor Jake Woodford

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[21-1337](#)

Common Council Meeting Minutes of September 15, 2021

Attachments: [CC Minutes 9-15-21.pdf](#)

Alderperson Prohaska moved, seconded by Alderperson Hartzheim, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Michael Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[21-1346](#)

Proclamations:

- Mental Health Day Proclamation
- Coming Out Day Proclamation
- Indigenous Peoples' Day Proclamation
- White Cane Safety Day Proclamation
- Fire Prevention Week Proclamation
- Domestic Violence Awareness Month Proclamation

Attachments:

[Mental Health Day Proclamation.pdf](#)

[Coming Out Day Proclamation.pdf](#)

[Indigenous Peoples' Day Proclamation.pdf](#)

[White Cane Awareness Day Proclamation.pdf](#)

[Fire Prevention Week Proclamation.pdf](#)

[Domestic Violence Awareness Month Proclamation.pdf](#)

[21-1347](#)

COVID-19 Report

Attachments:

[COVID -19 Council Update 100621.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

[21-1280](#)

Public Hearing for Rezoning #10-21, 2121 S. Schaefer Street, from PD/C-2 #34-84 to PD/C-2 #10-21

Attachments:

[RZ #10-21 Notice of Public Hearing.pdf](#)

The Public Hearing was held. No one spoke during the hearing.

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderson Prohaska moved, Alderson Fenton seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 15 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Joe Martin, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Matthew Reed, Alderson Alex Schultz, Alderson Michael Smith, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Joe Prohaska and Alderson Chad Doran

Abstained: 1 - Mayor Jake Woodford

- 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**
- 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**
- 3. MINUTES OF THE CITY PLAN COMMISSION**

[21-1248](#)

Request to approve PD Rezoning #10-21 for the subject parcel located at 2121 South Schaefer Street (Tax Id #31-9-1114-01), including the adjacent one-half (1/2) right-of-way, as shown on the attached maps, from PD/C-2 Calumet Street Planned Development General Commercial District #34-84 to PD/C-2 Planned Development General Commercial District #10-21, along with the attached Implementation Plan Document and Development Plan

Attachments: [StaffReport_Schaefer Street Rezoning_For09-08-21.pdf](#)

This Report Action Item was approved

- 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

[21-1321](#)

Action Item: Award Design, Engineering, and Permitting Services for the WE Energies Trail to KL Engineering for a contract amount of \$134,912.58

Attachments: [WE Energies Trail Committee Memo.doc](#)

This Report Action Item was approved.

- 5. MINUTES OF THE FINANCE COMMITTEE**

[21-1323](#) Request to approve Apple Fields Development Agreement

Attachments: [Apple Fields DA.pdf](#)

This Report Action Item was approved.

[21-1324](#) Request to award the Transportation Utility Funding Study to Ehlers/RA Smith consulting team in an amount not to exceed \$72,187

Attachments: [TUF Study Memo.pdf](#)

This Report Action Item was approved.

[21-1325](#) Request to award three (3) year contract to CliftonLarsonAllen LLP to provide audit services for the 2021, 2022 and 2023 annual audits

Attachments: [2021-2023 Audit Services.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[21-1317](#) Request to waive repurchase rights for Lot 4, Plat 1, in the Northeast Business Park, allowing the transfer from Chad Cassiani to Delanie D. McGlone or assigns; this waiver is not transferable, survivable, or assignable and the City's repurchase rights would remain on the property

Attachments: [Memo Repurchase Waiver Lot 4 NEBP Plat 1 9-22-21.pdf](#)
[Lots 1-6 NE Business Park Plat 1 Covenants Waiver Except Repurchase Rights.pdf](#)
[Offer to Purchase Lot 4 Plat 1 NE Business Park McGlone.pdf](#)
[Lot 4 NEBP.pdf](#)

This Report Action Item was approved.

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[21-1344](#)

Ordinance 69-21

Attachments: [Ordinances going to Council 10-6-21.pdf](#)

Alderson Prohaska moved, seconded by Alderson Hartzheim, that the Ordinance be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Joe Martin, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Matthew Reed, Alderson Alex Schultz, Alderson Michael Smith, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Joe Prohaska and Alderson Chad Doran

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Alderson Prohaska moved, seconded by Alderson Alfheim, that the meeting be adjourned at 7:26 p.m. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Joe Martin, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Matthew Reed, Alderson Alex Schultz, Alderson Michael Smith, Alderson Kristin Alfheim, Alderson Sheri Hartzheim, Alderson Joe Prohaska and Alderson Chad Doran

Nay: 1 - Alderson Nate Wolff

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk