



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, February 26, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

4. Approval of minutes from previous meeting

[24-0211](#)

Minutes from 02-12-2024

**Attachments:** [02-12-24 MSC Minutes.pdf](#)

**Meltzer moved, seconded by Siebers, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0212](#)

Receive and file the College Avenue Lane Reconfiguration Report for Pilot Period #1 (July 2023 through January 2024).

**Attachments:** [College Avenue Lane Reconfiguration Report #1.pdf](#)  
[SmartStreet R1\\_022824\\_v2.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be received and filed. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[24-0213](#)

Approve request from The Boldt Company for a street occupancy permit for the Fox Commons City Center Plaza project along College Avenue from City Center East to the entrance of City Center West for a period ending on May 15, 2024.

**Attachments:** [Permanent - Fox Commons - College Ave - 3-7-2024 through 5-15-2024.pdf](#)

**Siebers moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[24-0214](#)

Approve the proposed modification to the Glendale and Whitman Yard Waste Site hours of operation.

**Attachments:** [2024.02.26\\_Yard Sites Schedule Proposal.pdf](#)

**Siebers moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Alfheim, Doran and Siebers

**Nay:** 1 - Meltzer

[24-0215](#)

Approve the recommended lighting updates near the intersection of Walnut Street and College Avenue.

**Attachments:** [Lighting Improvements Walnut @ College.pdf](#)

**Siebers moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[24-0216](#)

Approve the proposed modification to the Central Business District Street Vendors Ordinance.

**Attachments:** [CBD Street Vendor.pdf](#)

*Held to next scheduled meeting.*

**Doran moved, seconded by Alfheim, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

## 7. Information Items

[24-0217](#)

Inspection Division Permit Summary Report for January 2024.

**Attachments:** [Inspection Report - January 2024.pdf](#)

8. Adjournment

**Siebers moved, seconded by Alfheim, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers