



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

---

Wednesday, April 17, 2019

7:00 PM

Council Chambers

---

A. CALL TO ORDER

*The meeting was called to order by Mayor Hanna at 7:17 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Dvorachek.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 16 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Rachel Raasch, Alderperson Maiyoua Thao, Alderperson Matt Reed, Alderperson Alex Schultz, Alderperson Christine Williams, Alderperson Patti Coenen, Alderperson Cathy Spears, Alderperson Kyle Lobner, Alderperson Chris Croatt, Alderperson Keir Dvorachek and Mayor Timothy Hanna

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*City Attorney Walsh, Deputy City Attorney Behrens, City Clerk Lynch, Director of Community & Economic Development Harkness, Fire Chief Hansen, Director of Information Technology Fox, Director of Parks, Recreation, and Facilities Gazza, Police Chief Thomas, Director of Public Works Vandehey, Director of Utilities Shaw, Valley Transit General Manager McDonald*

*The following were excused:*

*Finance*

*Health*

*Human Resources*

*Library*

F. PUBLIC PARTICIPATION

*No one signed up to speak during public participation.*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[19-0511](#) Common Council Meeting Minutes of April 3, 2019

**Attachments:** [CC Minutes 4-3-19.pdf](#)

**Alderson Lobner moved, seconded by Alderson Croatt, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Joe Martin, Alderson Katie Van Zeeland, Alderson Rachel Raasch, Alderson Maiyoua Thao, Alderson Matt Reed, Alderson Alex Schultz, Alderson Christine Williams, Alderson Patti Coenen, Alderson Cathy Spears, Alderson Kyle Lobner, Alderson Chris Croatt and Alderson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

H. BUSINESS PRESENTED BY THE MAYOR

[19-0512](#) Arbor Day Proclamation

**The Proclamation was presented.**

[19-0533](#) Honoring International Qualifying DECA Students

**The DECA students were recognized.**

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[19-0483](#) R/B-Request from Creative Sign, on behalf of Mile of Music, for Street Occupancy Permits to install 4'X9' "Appleton" signs in the three (3) locations identified on S. Memorial Drive, E. College Avenue and S. Oneida Street.

**Attachments:** [Creative sign on behalf of Refuge Foundation for The Arts & Fox Communities Credit Union.pdf](#)

*This Items was referred back to Committee by Alderson Schultz.*

**This Report Action Item was referred to the Municipal Services Committee due back on 4/22/2019.**

[19-0419](#)

R/B-Request from Renewal by Anderson to replace Radisson Paper Valley signage on the Superior Street Skywalk with their signage.

**Attachments:** [Renewal by Anderson Signage.pdf](#)

**Aldersperson Meltzer moved, seconded by Aldersperson Martin, that the request be referred back to Committee. Roll Call. Motion failed by the following vote:**

**Aye:** 1 - Aldersperson Joe Martin

**Nay:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Rachel Raasch, Aldersperson Maiyoua Thao, Aldersperson Matt Reed, Aldersperson Alex Schultz, Aldersperson Christine Williams, Aldersperson Patti Coenen, Aldersperson Cathy Spears, Aldersperson Kyle Lobner, Aldersperson Chris Croatt and Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

*A notwithstanding vote was taken on this item. An 'aye' vote approves the item and a 'nay' vote denies the item.*

**Aldersperson Croatt moved, seconded by Aldersperson Martin, that the request be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 1 - Aldersperson Joe Martin

**Nay:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Rachel Raasch, Aldersperson Maiyoua Thao, Aldersperson Matt Reed, Aldersperson Alex Schultz, Aldersperson Christine Williams, Aldersperson Patti Coenen, Aldersperson Cathy Spears, Aldersperson Kyle Lobner, Aldersperson Chris Croatt and Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

## L. COMMITTEE REPORTS

### Balance of the action items on the agenda.

**Aldersperson Lobner moved, Aldersperson Croatt seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Rachel Raasch, Aldersperson Maiyoua Thao, Aldersperson Matt Reed, Aldersperson Alex Schultz, Aldersperson Christine Williams, Aldersperson Patti Coenen, Aldersperson Cathy Spears, Aldersperson Kyle Lobner, Aldersperson Chris Croatt and Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[19-0342](#)

R/B-Approve parking restrictions on Evergreen Drive from Haymeadow Avenue to Meade Street.

**Attachments:** [Parking changes related to Evergreen Drive bike lane retrofit project \(Haymeadow to Meade\).pdf](#)

**This Report Action Item was approved.**

[19-0420](#)

R/B-Approve Kimball Street Vacation west of Allen Street, less the future S. Oneida Street right-of-way.

**Attachments:** [Kimball Street Vacation.pdf](#)

**This Report Action Item was approved.**

[19-0475](#)

Request from Gabriel Lofts for a Street Occupancy Permit for balconies to extend into the alley right-of-way 6 feet with a minimum clearance of 14 feet at 201 E. College Avenue.

**Attachments:** [Street Occupancy-Gabriel Lofts request for balconies.pdf](#)

**This Report Action Item was approved.**

[19-0476](#)

Approve Street Occupancy Permits for the existing sign & awning (Oneida Street) and steps (Fremont Street for the Far East Restaurant at 1330 S. Oneida Street).

**Attachments:** [Far East Map.pdf](#)

**This Report Action Item was approved.**

[19-0477](#)

Approve parking changes associated with the Telulah Avenue Reconstruction Project.

**Attachments:** [Parking changes associated with the Telulah Avenue Reconstruction Program.pdf](#)

**This Report Action Item was approved.**

[19-0478](#)

Approve parking changes on Badger Avenue, adjacent to Appleton West High School (Follow-up to six month trial period).

**Attachments:** [Parking changes on Badger Avenue adjacent to Appleton West High School.pdf](#)

**This Report Action Item was approved.**

[19-0479](#)

Approve parking changes on Ashbury Drive at Mya Drive near Appleton North High School (Follow-up to six month trial period).

**Attachments:** [Parking changes on Ashbury Drive at Mya Drive.pdf](#)

This Report Action Item was approved.

**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

**3. MINUTES OF THE CITY PLAN COMMISSION**

[19-0394](#)

R/B-Request to approve the street discontinuance to vacate a portion of East Kimball Street public right-of-way located west of South Allen Street and adopt the Initial Resolution and exhibit map

**Attachments:** [StaffReport\\_KimballWestOfAllen\\_StreetVacation\\_For04-09-19.pdf](#)

This Report Action Item was approved.

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

[19-0445](#)

Approve single source and award of Raw Water Line Contaminated Materials Contract to OMNNI Associates, Inc. in an amount not to exceed \$35,900.

**Attachments:** [Contaminated Materails Raw Water Line Award.pdf](#)

This Report Action Item was approved.

[19-0469](#)

Anticipated award for Unit F-19, Sanitary and Storm Sewer Cleaning & Televising (bids opened Monday, April 8, 2019).

**Attachments:** [Unit F-19.pdf](#)

This Report Action Item was approved.

[19-0473](#)

Award Phase 1 Engineering Services Contract for the Lake Intake Shorewell Project to McMahon Associates in the amount of \$411,000 with a 10% contingency of \$41,000 and a project cost not to exceed \$452,000.

**Attachments:** [2019 Engineering Lake Intake Project 04-04-19.pdf](#)

This Report Action Item was approved.

8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

10. **MINUTES OF THE BOARD OF HEALTH**

[19-0446](#)

Fox River House Noise Variance Request

**Attachments:** [Fox River House Noise Variance Request.pdf](#)  
[Fox River House Proposed FY 2018 Variance Request.pdf](#)

This Report Action Item was approved.

M. **CONSOLIDATED ACTION ITEMS**

N. **ITEMS HELD**

[19-0442](#)

**Consolidated Action Items**  
Street Vacation of East Kimball Street  
*Item 19-0443 Special Resolutions*  
*Item 19-0420 Municipal Services Committee*  
*Item 19-0394 City Plan Commission*

This Report Action Item was approved.

[19-0443](#)

Initial Resolution for E. Kimball Street Vacation

**Attachments:** [Initial Resolution - E Kimball St Vacation.pdf](#)

This Report Action Item was approved.

O. **ORDINANCES**

P. **LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**

## Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

#4-R-19  
Bee City USA

April 17, 2019

Submitted By: Alderperson Meltzer, District 2; Alderperson Schultz, District 9

Referred To: Office of the Mayor

*WHEREAS, bees and other pollinators have experienced critical population declines due to a combination of habitat loss, poor nutrition, pesticides including neo-nics and other systemic insecticides, fungicides, and herbicides, parasites, diseases, and climate change; and*

*WHEREAS, supporting pollinators fosters broad-based community engagement in environmental awareness and sustainability and benefits local and regional economies through healthier ecosystems, increased vegetable and fruit crop yields, and an increased demand for pollinator-friendly plant materials from local growers; and*

*WHEREAS, the City of Appleton's Municipal Code contains a comprehensive plan which uses "Smart Growth" principles as a framework for land-use decision making, including an Integrated Pest Management program, and establishes procedures for the conservation and effective management of natural resources, which include productive agricultural areas, environmentally sensitive areas, wetlands, wildlife habitat, parks and recreational resources, and stormwater retention ponds, and*

*WHEREAS, the City of Appleton's Health in All Policy Ordinance states that Stakeholder engagement is essential for ensuring that Health in All policies is responsive to community needs, and that the Appleton Pollinators, a community advocacy group, stands ready to provide such input; and*

*WHEREAS, the City of Appleton is in a unique position to leverage both its proven support of urban beekeeping practices, as well as its potential to significantly increase pollinator-friendly habitats on public lands, to encourage pollinator friendly weed control practices, and, most importantly, to incentivize its citizens to take direct and meaningful action on their own properties, and*

*WHEREAS, on June 21st of 2017, the Mayor of Appleton did proclaim, in recognition of the vital significance of protecting pollinator health, the third week in June National Pollinator Week, in Appleton, and did call upon its residents to celebrate the significance of pollinators with appropriate observances and activities, (Exhibit A) and*

*WHEREAS, the mission of BEE CITY USA is to galvanize communities to sustain pollinators, responsible for the reproduction of almost 90% of the world's flowering plant species, by providing them with healthy habitat, rich in a variety of native plants and free to nearly free of pesticides,*

*NOW, THEREFORE, THE COMMON COUNCIL OF APPLETON, WISCONSIN, HEREBY RESOLVES, that the Mayor, or his designee, is authorized to apply for and accept designation to the BEE CITY USA program; and*

*BE IT FURTHER RESOLVED, that the Mayor or his designee is authorized to take such actions, including those enumerated in attached Project participation and implementation with the BEE CITY USA program.*

*(Exhibit B)*

## R. OTHER COUNCIL BUSINESS

S. ADJOURN

**Alderson Coenen moved, seconded by Alderson Williams, that the meeting be adjourned at 7:39 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 16 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Joe Martin, Alderson Katie Van Zeeland, Alderson Rachel Raasch, Alderson Maiyoua Thao, Alderson Matt Reed, Alderson Alex Schultz, Alderson Christine Williams, Alderson Patti Coenen, Alderson Cathy Spears, Alderson Kyle Lobner, Alderson Chris Croatt, Alderson Keir Dvorachek and Mayor Timothy Hanna

Kami Lynch, City Clerk