



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

---

Tuesday, August 13, 2019

4:00 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

**Meeting called to order at 4:00 p.m.**

2. Roll call of membership

*Director Paula Vandehey acted in place of Commissioner Buetow.*

**Present:** 5 - Mayor Hanna, Buetow, Rabec, Alderperson Meltzer and Robins

**Excused:** 1 - Palm

*Others present:  
Yer Xiong, 224 E. Florida Avenue  
Keeteckune Thao, 224 E. Florida Avenue  
Greg Lemke-Rochon, Boys & Girls Club  
John F. Bergstrom, Boys & Girls Club*

3. Approval of minutes from previous meeting

[19-1150](#)

City Plan Minutes from 7-23-19

**Attachments:** [City Plan Minutes 7-23-19.pdf](#)

**Alderperson Meltzer moved, seconded by Robins, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Rabec, Alderperson Meltzer and Robins

**Excused:** 1 - Palm

4. Public Hearings/Appearances

[19-1151](#)

Special Use Permit #8-19 to allow alcohol sales and service in conjunction with a pool hall located at 339 West Wisconsin Avenue, Lower Level Unit (Tax Id #31-6-0100-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #19-1152)

**Attachments:** [ClassIIPublicHearingNoticeNewspaper\\_KKYPoolHall\\_SUP.pdf](#)  
[PublicHearingNoticeNeighborhood\\_KKYPoolHall\\_SUP.pdf](#)

**This public hearing was held, and Yer Xiong spoke on the item.**

[19-1153](#)

Rezoning #7-19 for the Perez Annexation, formerly part of Town of Grand Chute, consisting of approximately 0.8 acres located at 219 West Edgewood Drive, including all of the adjacent 1/2 right-of-way of West Edgewood Drive (Tax Id #31-6-5803-00, formerly Grand Chute Tax Id #101039314), as shown on the attached maps, from Temporary AG Agricultural District to R-1B Single-Family District (Associated with Action Item #19-1154)

**Attachments:** [InformalPublicHearingNotice\\_PerezAnnex\\_Rezoning.pdf](#)

**This public hearing was held, and no one spoke on the item.**

[19-1155](#)

The street discontinuance to vacate a portion of South Locust Street public right-of-way generally located north of the Wisconsin Central Railroad and approximately 136 feet south of West College Avenue (Associated with Action Item #19-1156)

**Attachments:** [InformalPublicHearingNotice\\_LocustSt\\_StreetVacation.pdf](#)

**This public hearing was held, and John Bergstrom and Greg Lemke-Rochon spoke on the item.**

[19-1157](#)

Text amendments to Chapter 23 Zoning Ordinance of the Municipal Code relating to Section 23-22 Words and Terms Defined related to Historic Preservation and Section 23-651 Historic Preservation, as identified in the attached staff report (Associated with Action Item #19-1158)

**Attachments:** [InformalPublicHearingNotice\\_ZOTextAmendments\\_Sec23-22+23-651.pdf](#)

**This public hearing was held, and no one spoke on the item.**

## 5. Action Items

[19-1152](#)

Request to approve Special Use Permit #8-19 to allow alcohol sales and service in conjunction with a pool hall located at 339 West Wisconsin Avenue, Lower Level Unit (Tax Id #31-6-0100-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffReport\\_KKYPoolHall\\_SUP\\_For08-13-19.pdf](#)

**Rabec moved, seconded by Alderperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Rabec, Alderperson Meltzer and Robins

**Excused:** 1 - Palm

[19-1154](#)

Request to approve Rezoning #7-19 for the Perez Annexation, formerly part of Town of Grand Chute, consisting of approximately 0.8 acres located at 219 West Edgewood Drive, including all of the adjacent 1/2 right-of-way of West Edgewood Drive (Tax Id #31-6-5803-00, formerly Grand Chute Tax Id #101039314), as shown on the attached maps, from Temporary AG Agricultural District to R-1B Single-Family District

**Attachments:** [StaffReport\\_Perez Annex\\_Rezoning\\_For081319.pdf](#)

*Proceeds to Council on September 4, 2019.*

**Robins moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Rabec, Alderperson Meltzer and Robins

**Excused:** 1 - Palm

[19-1156](#)

Request to approve the street discontinuance to vacate a portion of South Locust Street public right-of-way generally located north of the Wisconsin Central Railroad and approximately 136 feet south of West College Avenue and adopt the Initial Resolution and exhibit map

**Attachments:** [StaffReport\\_LocustSt\\_StreetVacation\\_For08-13-19.pdf](#)

**Buetow moved, seconded by Robins, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Rabec, Alderperson Meltzer and Robins

**Excused:** 1 - Palm

[19-1158](#)

Request to approve text amendments to Chapter 23 Zoning Ordinance of the Municipal Code relating to Section 23-22 Words and Terms Defined related to Historic Preservation and Section 23-651 Historic Preservation, as identified in the attached staff report

**Attachments:**     [StaffReport\\_ZOTextAmendments\\_Sec23-22+23-651\\_For08-13-19.pdf](#)

*Proceeds to Council on September 4, 2019.*

**Buetow moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Rabec, Alderperson Meltzer and Robins

**Excused:** 1 - Palm

**6. Information Items**

**7. Adjournment**

**Alderperson Meltzer moved, seconded by Buetow, that the meeting be adjourned at 4:21 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Rabec, Alderperson Meltzer and Robins

**Excused:** 1 - Palm