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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 3/11/2015

RE: Action: Recommendation to award of the MSB CIP roof replacement contract to E. D. Chase Roofing for \$178,583 with an additional \$17,500 for contingencies, for a contract not to exceed \$196,083.

The 2015 Capital Improvement Plan includes \$250,000 for a partial replacement of a section of the Municipal Services Building's garage roof. Our annual roof inspection program identifies roofing in need of replacement and allocates resources to allow for proactive replacement to protect and preserve the facility's asset.

The bids were received as follows:

<b>E.D. Chase Roofing (low bid)</b>	<b>\$178,583</b>
Weinert Roofing	\$199,869
Woodruff Roofing	\$202,479
Northern M&R	\$207,029
Pioneer Roofing	\$240,055
Northeastern Roofing	\$250,500

We recommend awarding the roofing contract to E. D. Chase Roofing in the amount of \$178,583, plus a contingency of \$17,500 only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.