



MEMORANDUM

TO: Fox Cities Transit Commission
City of Appleton Common Council

FROM: Ron McDonald, General Manager

DATE: September 13, 2022

RE: 2022-2023 Snow Removal Contract

BACKGROUND

In late April 2022, Valley Transit was notified that its snow removal contractor, Lakeshore Cleaners, would not be renewing the contract for the 2022-2023 winter season. Valley Transit is required to obtain written quotes for small purchases of less than \$24,999, but more than \$7,500. Award may be made if it is determined that the price is fair and reasonable and that there are no significant differences in quality or price among available vendors.

Staff contacted several vendors and received no response from two vendors. An additional two vendors were not interested in quoting the complete job. Staff determined Bob & Dave's Lawn and Landscape Maintenance quoted the complete job at a fair and reasonable price. Valley Transit will enter into a one-year contract with Bob & Dave's for snow removal and salting services at the Downtown Transit Center and at the Whitman facility.

FISCAL IMPACT

Valley Transit has sufficient funds remaining in the 2022 Budget to pay for the snow removal services.