



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Agenda Library Board

Tuesday, March 16, 2021

4:30 PM

City Hall, 6th Floor A/B

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[21-0291](#) February 23, 2021 Meeting Minutes

Attachments: [Febraury 23, 2021 Meeting Minutes.pdf](#)

4. Public Participation & Communication

- [21-0295](#) Introduction of New Trustees - Lisa Nett and Umika Sivasamy

Establish Order of the Day

5. Action Items

- [21-0292](#) Bill Register - February 2021

Attachments: [February Bill Register.pdf](#)
[February Budget Report.pdf](#)

- [21-0293](#) Request to endorse the City of Appleton Common Council Finance Committee's approval to award a design and engineering services contract for the Appleton Public Library to Skidmore, Owings & Merrill in the amount of \$2,721,389 with a 5% contingency of \$136,070 for a project total not to exceed \$2,857,459

Attachments: [2021 Library Architect and Engineers.pdf](#)
[SOM Letter to Appleton Community 3-8-2021.pdf](#)

6. Information Items

A. Administrative Report

- [21-0294](#) Continuity of Operations and Library Service Update

[21-0296](#) APL Hiring Processes

[21-0297](#) 2020 End of Year Statistics

Attachments: [OCT 2020.pdf](#)

[NOV 2020.pdf](#)

[DEC 2020.pdf](#)

[2020BytheNumbersCirculationInfographic.pdf](#)

[2020BytheNumbersAdultServicesInfographic.pdf](#)

[2020BytheNumbersYouthServices.pdf](#)

[2020BytheNumbersProgrammingInfographic.pdf](#)

[2020BytheNumbersTechnologyInfographic.pdf](#)

[21-0298](#) End of Year 2020 Collaborative Efforts List

Attachments: [2020 Year End Collaborative Cooperative Agreements Library Final.pdf](#)

B. President's Report

[21-0299](#) Servant Leadership and the Library Trustees

Attachments: [Trustees-and-Directors-Part-1.pdf](#)

[Using-Your-Passions-as-a-Library-Trustee-handout.pdf](#)

C. Staff Updates

[21-0301](#) Children's Services Programming Updates

Attachments: [Childrens Services Update March 2021.pdf](#)

[21-0303](#) Community Partnerships Update

Attachments: [2021-03 Board Report - CP.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.