



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, October 11, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

4. Approval of minutes from previous meeting

[23-1156](#)

Minutes 8-9-23.

Attachments: [Minutes 8-9-23.pdf](#)

**Croatt moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1161](#)

Lieutenant Over Hire Request.

Attachments: [Lt Overhire 2023.pdf](#)

**Croatt moved, seconded by Fenton, that the Report Action Item be
recommended for approval. Roll Call. Motion carried by the following vote:**

Aye: 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

[23-1162](#)

Elected City of Appleton Attorney Compensation for May 2024 term.

Attachments: [Elected COA Attorney Compensation for May 2024 Term.pdf](#)

**Fenton moved, seconded by Hayden, that the Report Action Item be
recommended for approval. Roll Call. Motion carried by the following vote:**

Aye: 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

[23-1163](#)

City of Appleton Mayor Compensation for April 2024 Term.

Attachments: [COA Mayor Compensation for April 2024 Term.pdf](#)

Approval of compensation structure set forth in Director Ratchman's memorandum.

Payment structure as set forth in Director Ratchman's memorandum.

Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

7. Information Items

[23-1164](#)

Connecting Care Clinic Update (new facility space and year-to-date ROI)

Moving to new location on December 11 with only 2 days of downtime. Continues under the same operating agreement. No new lease is required.

This Presentation was received and filed

[23-1165](#)

Health Insurance Program Update.

This Presentation was received and filed

[23-1208](#)

Appleton Public Library Table of Organization Change

Attachments: [Memo - TO Change - MM LA Acquisitions 2023.pdf](#)

[Library Draft 10.6.23.pdf](#)

[Library Assistant - Materials Management \(Catalog\).pdf](#)

This Report Action Item was received and filed

[23-1166](#)

Recruitment Status Report 10/3/23.

Attachments: [RSR 10.03.23.pdf](#)

This Presentation was received and filed

8. Adjournment

Hayden moved, seconded by Croatt, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz