



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, December 7, 2021

3:00 PM

Council Chambers, 6th Floor

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**Due to technical equipment issues, the video for this meeting is unavailable.**

1. Call meeting to order

2. Roll call of membership

*In person attendees: Chairperson Dearborn, VandeHey, Kasimor, Wurdinger, Detienne, Thao, Torrance attended as Leopold replacement*

*Virtual attendees: Dexter, Nau, Mahoney, Firkus, Patza*

**Present:** 12 - Dearborn, Thao, Dexter, VandeHey, Kasimor, Wurdinger, Detienne, Leopold, Nau, Mahoney, Firkus and Patza

**Excused:** 1 - Schroeder

3. Approval of minutes from previous meeting

[21-1669](#)

Approval of minutes from previous meeting

**Attachments:** [Meeting Minutes12-Oct-2021.pdf](#)

**Commissioner Wurdinger moved, seconded by Commissioner Detienne, that the Minutes be approved. Voice Vote. Motion Carried.**

4. **Public Hearings/Appearances**

[21-1670](#)

Public Participation on Agenda Items

*No public participation on agenda items*

5. **Action Items**

[21-1672](#)

Certify Public Transportation Agency Safety Plan (PTASP)

**Attachments:** [VT PTASP 12.1.21.pdf](#)

**Commissioner Torrance moved, seconded by Commissioner Thao, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.**

[21-1673](#)

Approve changes to Valley Transit Drug and Alcohol Policy

**Attachments:** [Valley Transit Drug Alcohol Policy.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Wurdinger, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[21-1674](#)

Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2022 Contingent on Outagamie County Approval

**Attachments:** [OUTAGAMIE CONTRACT - 2022.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Firkus, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[21-1675](#)

Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2022 Contingent on Winnebago County Approval

**Attachments:** [WINNEBAGO CONTRACT - 2022.pdf](#)

Commissioner Kasimor moved, seconded by Commissioner Dexter, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[21-1676](#)

Approve the Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2022 Contingent on Calumet County Approval

**Attachments:** [CALUMET CONTRACT - 2022.pdf](#)

Commissioner Dexter moved, seconded by Commissioner VandeHey, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[21-1677](#)

Approve the Intermunicipal Agreement with the City of Neenah and the Village of Fox Crossing for the Northern Winnebago Dial-A-Ride Service for 2022 Contingent on City of Neenah and the Village of Fox Crossing Approval

**Attachments:** [NW Dial-A-Ride - 2022.pdf](#)

Commissioner VandeHey moved, seconded by Commissioner Thao, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[21-1678](#)

Approve 2022 - 2023 Federal Section 5310 Sub-recipient Contract

**Attachments:** [FCTC Approve Federal Section 5310 Sub-recipient Contract rate.pdf](#)  
[2022 - 2023 5310 GRANT AGREEMENT LSS final.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Torrance, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

**6. Information Items**

[21-1671](#)

Approval of Payments

**Attachments:** [September 2021 payments.pdf](#)  
[October 2021 payments.pdf](#)

*This action item was moved to information items*

**Commissioner Detienne moved, seconded by Commissioner Thao, that the Report Action Item be approved. Voice Vote. Motion Carried.**

[21-1679](#)

Financial Report

**Attachments:** [2021 September Income Statement.pdf](#)  
[2021 October Income Statement.pdf](#)

**This Presentation was presented**

[21-1680](#)

Ridership and Revenue

**Attachments:** [2021 September Ridership.pdf](#)  
[2021 October Ridership.pdf](#)

**This Presentation was presented**

[21-1681](#)

Request for Future Agenda Items

**This Presentation was discussed**

**7. Next Meeting Date & Time**

- January 11, 2022, 3:00 PM - Cancelled
- January 25, 2022, 3:00 PM

**8. Adjournment**

**A motion was made by Commissioner Thao, seconded by Commissioner VandeHey, that this meeting was adjourned. The motion carried unanimously.**