



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, May 2, 2018

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Hanna at 7:14 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Lobner.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 16 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Mayor Timothy Hanna, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Matt Reed, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

City Attorney Walsh, Deputy City Attorney Behrens, City Clerk Lynch, Director of Community & Economic Development Harkness, Diversity Coordinator Nelson, Director of Finance Saucerman, Deputy Fire Chief Baker, Director of Human Resources Matz, Health Officer Eggebrecht, Parks, Recreation & Facilities Director Gazza, Police Chief Thomas, Deputy Public Works Director Buetow, Valley Transit General Manager Mc Donald.

The following were excused:

Library

Information Technology

Utilities

F. PUBLIC PARTICIPATION

Sig Strautmanis, 6938 N Santa Monica, Fox Point spoke regarding Item 18-0481 relating to Special Use Permit #1-18

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[18-0635](#)

Common Council Meeting Minutes of:
April 17, 2018 Informal Organizational Meeting
April 18, 2018 Organizational Meeting
April 18, 2018 Common Council Meeting

Attachments: [CC Minutes 4-17-18 Informal Organizational.pdf](#)
[CC Minutes 4-18-18 Org. Mtg..pdf](#)
[CC Minutes 4-18-18.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Keir Dvorachek, Aldersperson Bob Baker, Aldersperson Rachel Raasch, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Matt Reed, Aldersperson Christine Williams, Aldersperson Cathy Spears and Aldersperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

H. BUSINESS PRESENTED BY THE MAYOR

[18-0538](#)

National Historic Preservation Month Proclamation

The Proclamation was presented

[18-0636](#)

Presentation of Municipal Clerks Week Proclamation

The Proclamation was presented

[18-0641](#)

Historic Preservation Commission Appointment

Attachments: [APPT TO HISTORIC PRES COMM 050218.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the appointment be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Keir Dvorachek, Aldersperson Bob Baker, Aldersperson Rachel Raasch, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Matt Reed, Aldersperson Christine Williams, Aldersperson Cathy Spears and Aldersperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

[18-0642](#)

Bicycle and Advisory Committee Appointment

Attachments: [APPT TO BICYCLE PED COMM 050218.pdf](#)

Aldersperson Baker moved, seconded by Aldersperson Martin, that the appointment be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Matt Reed, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

Absent: 1 - Mayor Timothy Hanna

[18-0643](#)

2018 Board & Committee Reappointments

Attachments: [COMMITTEE REAPPTS 050218-REV.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Lobner, that the 2018 Committee Reappointments be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Matt Reed, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

[18-0634](#)

Resolution Changing the Aldermanic District 7 Polling Place

Attachments: [2018 Resolution Changing District 7 Polling Place.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Lobner, that the Resolution be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Matt Reed, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

K. ESTABLISH ORDER OF THE DAY

[18-0606](#)

Approve parking change associated with the railroad quiet zone project.

Attachments: [Parking restrictions-Railroad Quiet Zone.pdf](#)

This Item was referred back to the Municipal Services Committee due back on 5/7/2018 by Alderperson Croatt.

[18-0481](#)

Request to approve Special Use Permit #1-18 for a personal storage facility located at 2400 W. College Avenue (Tax Id #31-7-0026-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote required)

Attachments: [StaffReport_PrimeStorageGroup_SUP_For04-10-18.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Baker, that the Special Use Permit be approved. Roll Call. Motion carried by the following vote:

Aye: 11 - Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Kyle Lobner, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Matt Reed and Alderperson Chris Croatt

Nay: 4 - Alderperson Kathleen Plank, Alderperson Patti Coenen, Alderperson Christine Williams and Alderperson Cathy Spears

Abstained: 1 - Mayor Timothy Hanna

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderperson Croatt moved, Alderperson Baker seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Matt Reed, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[18-0600](#) Recommendation to remove the pedestrian ramp and east stairway from the from the Oneida Street Bridge Project and approve amendment No. 3 to Patrick Engineering in an amount of \$222,060.

Attachments: [Oneida Street Bridge Project.pdf](#)

This Report Action Item was approved.

[18-0603](#) Preliminary Resolution 3-P-18 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Preliminary Resolution 3-P-18.pdf](#)

This Report Action Item was approved.

[18-0604](#) Approve parking changes on the 1500 Block of W. Washington Street (follow-up to 6-month trial).

Attachments: [Parking restriction-1500 W. Washington St.pdf](#)

This Report Action Item was approved.

[18-0607](#) Approve Amendment No. 2 to the Railroad Quiet zone consulting contract in the amount of \$1,000 for a total revised not to exceed contract \$32,856.

Attachments: [Railroad Quiet Zone contract.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[18-0410](#) Operator's Licenses

Attachments: [Operator's Licenses for 04-11-2018 S&L.pdf](#)

This Report Action Item was approved.

[18-0449](#) Operator License application of Darrin S. McElhatton, 1824 E. Pauline Street.

Attachments: [Darrin S. McElhatton.pdf](#)

[SL Denial- 4-11-18.pdf](#)

The recommendation to deny the license was approved.

[18-0536](#) Taxi Cab Company and Limousine Service application of Cavanaugh's Carriages, Rodger Cavanaugh, 3910 Fairview Road, Neenah, contingent upon approvals from all departments.

This Report Action Item was approved.

[18-0542](#) Class "B" Beer License - Change of Agent application of Fronteras Restaurant, Eric Mosqueda Lopez, Agent, 2311 W. College Ave., contingent upon approval from the Police Department.

This Report Action Item was approved.

[18-0543](#) Taxi Cab Driver's License application of Lydia R. Sievers, 1003 1/2 W. 8th Street.

Attachments: [SL Denial- Sievers 4-25-18.pdf](#)
[Lydia R. Sievers.pdf](#)

The recommendation to deny the license was approved.

[18-0544](#) "Class A" Beer/Liquor license - Change of Agent application of Target Store T-1248, Roberto Corona, Agent, 1800 S. Kensington Dr., contingent upon approval from the Police Department.

This Report Action Item was approved.

[18-0559](#) Operator's Licenses

Attachments: [Operator's Licenses for 04-25-2018 S&L.pdf](#)

This Report Action Item was approved.

[18-0560](#) Renewal Operator's Licenses

Attachments: [Renewal Operator's Licenses for 04-25-2018 S&L.pdf](#)

This Report Action Item was approved.

[18-0611](#) "Class B" Beer/Liquor License Change of Agent application for MIP LLC d/b/a McGuinness Irish Pub, Matthew F. Miller, Agent, 201 S. Walnut Street, contingent upon approval from the Police Department.

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[18-0547](#)

Request to approve Certified Survey Map #2-18, which crosses a plat boundary, to combine two adjacent lots located at 23 Crestview Court (Tax Id #31-4-4372-00 and Tax Id #31-4-5092-00), subject to the conditions in the attached staff report and as shown on the attached maps

Attachments: [StaffReport_CrestviewCt_CrossingPlatBoundary_For04-24-18.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[18-0580](#)

Request to accept awards from the Fox River Greenway Fund partnership grant program

Attachments: [2018 Fox River Greenway Fund \(3\).pdf](#)

This Report Action Item was approved.

[18-0586](#)

Request to award Unit D-18 Sidewalk Construction to Al Dix Concrete, Inc in an amount not to exceed \$290,000.

Attachments: [Award of Contract Unit D-18.pdf](#)

This Report Action Item was approved.

[18-0587](#)

Request to approve Finance Committee Report 3-P-18 for Concrete Pavement, Sidewalk Construction and Driveway Aprons.

Attachments: [Report 3-P-18.pdf](#)

This Report Action Item was approved.

[18-0591](#)

Request to award the 2018 Scheig Center Redevelopment project to Vinton Construction Company in the amount of \$91,120 with a contingency of \$4,556 for a project total not to exceed \$95,976 and approve the following 2018 Budget Adjustment:

Parks, Recreation & Facilities Management Fund

2017 Lutz Park Trail & Riverbank Project	- \$8,226
2018 Scheig Center Redevelopment Project	+\$8,226

to record transfer of the positive balance from the Lutz Park Trail & Riverbank project to the Scheig Center Redevelopment project.

Attachments: [Scheig Center Redevelopment and Budget adjustment.pdf](#)

This Report Action Item was approved.

[18-0637](#)

Request to approve acceptance of a \$350,506 Federal Transit Administration capital grant and approval of the following 2018 Budget adjustment:

Valley Transit

Federal Grant Revenue	+\$350,506
Depreciation Fund Balance	+ \$87,627
Vehicles	+\$438,133

to record receipt of FTA capital grant (2/3 vote required)

Attachments: [FCTC Grant acceptance memo 5339 - 2018.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[18-0476](#)

Award Unit F-18, Sewer Cleaning & Televising to Green Bay Pipe & TV, LLC in an amount not to exceed \$247,500.

Attachments: [Unit F-18.pdf](#)

This Report Action Item was approved.

[18-0495](#)

Request to sole source contract to Patrick Engineering for a contract fee of \$130,000 and a contingency of 10% for professional services needed to complete the Wastewater Electrical Distribution Upgrades Phase 2 for a contract not to exceed \$143,000.

Attachments: [2018 Electrical Distribution System Upgrades Design PH 2.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[18-0605](#)

Request to approve the addition of up to a Full-time Health Coach and up to a Full-time Physical Therapist to the Connecting Care Clinic Staffing with staffing levels being determined based upon customer demand.

Attachments: [CCC additional staff memo 4-20-18.pdf](#)
[CCC Health Coach proposal.pdf](#)

This Report Action Item was approved.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[18-0565](#)

Accept Federal Transit Administration Section 5339 Discretionary Grant funds of \$350,506

Attachments: [FCTC Grant acceptance memo 5339 - 2018.pdf](#)

This Report Action Item was approved.

[18-0566](#)

Resolution FCTC 18-01 Authorization of Grant Application for Volkswagen Mitigation Plan Grant

Attachments: [Memo to support Resolution FCTC 18-01.pdf](#)
[Resolution FCTC 18-01 for Authorization of Grant Application.pdf](#)

This Report Action Item was approved.

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

Resolution #4-R-18 Chicken Ordinance

Submitted by: Vered Meltzer, District 2

Date: May 2, 2018

Referred to: Board of Health

WHEREAS the City of Appleton passed a resolution a year ago allowing the keeping of chickens, and the past year has given us a chance to see that some improvements are called for,

THEREFORE BE IT RESOLVED that the ordinance be updated in the following 4 ways:

- 1. Reduce the minimum square feet per bird in the coop to 1.5 feet to make it easier for birds to stay warm, and increase the maximum run space from 24 square feet to 100 square feet to provide for healthy exercise.*
- 2. Increase maximum number of birds allowed from 4 to 6.*
- 3. Remove neighbour veto power.*
- 4. Adjust fee schedule to be more in line with surrounding communities.*

Resolution #5-R-18 Bike Corral College Ave & Appleton St

Submitted by: Joe Martin, District 4

Date: May 2, 2018

Referred to: Municipal Services Committee

Whereas, Appleton has been recognized as a Silver Award recipient from The League of American Bicyclists, And

Whereas, Appleton has made a commitment, building biking and pedestrian infrastructure throughout our downtown, And

Whereas, Appleton has currently, 17.6 centerline-miles of bike lanes and are planning to add an additional 8.5 miles over the next five years. And

Whereas, Appleton St. design plans add bike lanes in both direction with no parking, And

Whereas, we are planning to add in the next 1-3 years: The Trolley Trestle Trail from Atlas Mill to Pullmans and the Lawe Street Trestle.

Now, Therefore, Be It Resolved that Appleton Municipal Services review location and consider relocating the bike corral to the first red meter stall, NW corner of College and Appleton. The added security feature is a traffic camera will capture this location regularly.

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Alderson Baranowski moved, seconded by Alderson Croatt, that the meeting be adjourned at 8:05 p.m. Roll Call. Motion carried by the following vote:

Aye: 16 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Patti Coenen, Alderson Kyle Lobner, Mayor Timothy Hanna, Alderson Keir Dvorachek, Alderson Bob Baker, Alderson Rachel Raasch, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Matt Reed, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

Kami Lynch, City Clerk