



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Common Council

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Wednesday, May 2, 2018

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[18-0635](#)

Common Council Meeting Minutes of:  
April 17, 2018 Informal Organizational Meeting  
April 18, 2018 Organizational Meeting  
April 18, 2018 Common Council Meeting

**Attachments:** [CC Minutes 4-17-18 Informal Organizational.pdf](#)

[CC Minutes 4-18-18 Org. Mtg..pdf](#)

[CC Minutes 4-18-18.pdf](#)

- H. BUSINESS PRESENTED BY THE MAYOR

[18-0538](#)

National Historic Preservation Month Proclamation

[18-0636](#)

Presentation of Municipal Clerks Week Proclamation

[18-0641](#)

Historic Preservation Commission Appointment

**Attachments:** [APPT TO HISTORIC PRES COMM 050218.pdf](#)

[18-0642](#)

Bicycle and Advisory Committee Appointment

**Attachments:** [APPT TO BICYCLE PED COMM 050218.pdf](#)

[18-0643](#) 2018 Board & Committee Reappointments

**Attachments:** [COMMITTEE REAPPTS 050218-REV.pdf](#)

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

[18-0634](#) Resolution Changing the Aldermanic District 7 Polling Place

**Attachments:** [2018 Resolution Changing District 7 Polling Place.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

**1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[18-0600](#) Recommendation to remove the pedestrian ramp and east stairway from the from the Oneida Street Bridge Project and approve amendment No. 3 to Patrick Engineering in an amount of \$222,060.

**Attachments:** [Oneida Street Bridge Project.pdf](#)

**Legislative History**

4/23/18	Municipal Services Committee	recommended for approval
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[18-0603](#) Preliminary Resolution 3-P-18 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

**Attachments:** [Preliminary Resolution 3-P-18.pdf](#)

**Legislative History**

4/23/18	Municipal Services Committee	recommended for approval
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[18-0604](#) Approve parking changes on the 1500 Block of W. Washington Street (follow-up to 6-month trial).

**Attachments:** [Parking restriction-1500 W. Washington St.pdf](#)

**Legislative History**

4/23/18	Municipal Services Committee	recommended for approval
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[18-0606](#) Approve parking change associated with the railroad quiet zone project.

**Attachments:** [Parking restrictions-Railroad Quiet Zone.pdf](#)

**Legislative History**

4/23/18 Municipal Services recommended for approval  
Committee

[18-0607](#) Approve Amendment No. 2 to the Railroad Quiet zone consulting contract in the amount of \$1,000 for a total revised not to exceed contract \$32,856.

**Attachments:** [Railroad Quiet Zone contract.pdf](#)

**Legislative History**

4/23/18 Municipal Services recommended for approval  
Committee

**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[18-0410](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 04-11-2018 S&L.pdf](#)

**Legislative History**

4/11/18 Safety and Licensing recommended for approval  
Committee

[18-0449](#) Operator License application of Darrin S. McElhatton, 1824 E. Pauline Street.

**Attachments:** [Darrin S. McElhatton.pdf](#)

[SL Denial- 4-11-18.pdf](#)

**Legislative History**

4/11/18 Safety and Licensing held  
Committee

4/25/18 Safety and Licensing recommended for denial  
Committee

[18-0536](#) Taxi Cab Company and Limousine Service application of Cavanaugh's Carriages, Rodger Cavanaugh, 3910 Fairview Road, Neenah, contingent upon approvals from all departments.

**Legislative History**

4/25/18 Safety and Licensing recommended for approval  
Committee

[18-0542](#) Class "B" Beer License - Change of Agent application of Fronteras Restaurant, Eric Mosqueda Lopez, Agent, 2311 W. College Ave., contingent upon approval from the Police Department.

**Legislative History**

4/25/18 Safety and Licensing Committee recommended for approval

[18-0543](#)

Taxi Cab Driver's License application of Lydia R. Sievers, 1003 1/2 W. 8th Street.

**Attachments:** [SL Denial- Sievers 4-25-18.pdf](#)  
[Lydia R. Sievers.pdf](#)

**Legislative History**

4/25/18 Safety and Licensing Committee recommended for denial

[18-0544](#)

"Class A" Beer/Liquor license - Change of Agent application of Target Store T-1248, Roberto Corona, Agent, 1800 S. Kensington Dr., contingent upon approval from the Police Department.

**Legislative History**

4/25/18 Safety and Licensing Committee recommended for approval

[18-0559](#)

Operator's Licenses

**Attachments:** [Operator's Licenses for 04-25-2018 S&L.pdf](#)

**Legislative History**

4/25/18 Safety and Licensing Committee recommended for approval

[18-0560](#)

Renewal Operator's Licenses

**Attachments:** [Renewal Operator's Licenses for 04-25-2018 S&L.pdf](#)

**Legislative History**

4/25/18 Safety and Licensing Committee recommended for approval

[18-0611](#)

"Class B" Beer/Liquor License Change of Agent application for MIP LLC d/b/a McGuinness Irish Pub, Matthew F. Miller, Agent, 201 S. Walnut Street, contingent upon approval from the Police Department.

**Legislative History**

4/25/18 Safety and Licensing Committee recommended for approval

### 3. MINUTES OF THE CITY PLAN COMMISSION

[18-0547](#) Request to approve Certified Survey Map #2-18, which crosses a plat boundary, to combine two adjacent lots located at 23 Crestview Court (Tax Id #31-4-4372-00 and Tax Id #31-4-5092-00), subject to the conditions in the attached staff report and as shown on the attached maps

**Attachments:** [StaffReport\\_CrestviewCt\\_CrossingPlatBoundary\\_For04-24-18.pdf](#)

**Legislative History**

4/24/18 City Plan Commission recommended for approval

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[18-0580](#) Request to accept awards from the Fox River Greenway Fund partnership grant program

**Attachments:** [2018 Fox River Greenway Fund \(3\).pdf](#)

[18-0586](#) Request to award Unit D-18 Sidewalk Construction to Al Dix Concrete, Inc in an amount not to exceed \$290,000.

**Attachments:** [Award of Contract Unit D-18.pdf](#)

[18-0587](#) Request to approve Finance Committee Report 3-P-18 for Concrete Pavement, Sidewalk Construction and Driveway Aprons.

**Attachments:** [Report 3-P-18.pdf](#)

[18-0591](#) Request to award the 2018 Scheig Center Redevelopment project to Vinton Construction Company in the amount of \$91,120 with a contingency of \$4,556 for a project total not to exceed \$95,976 and approve the following 2018 Budget Adjustment:

**Parks, Recreation & Facilities Management Fund**

2017 Lutz Park Trail & Riverbank Project	- \$8,226
2018 Scheig Center Redevelopment Project	+\$8,226

to record transfer of the positive balance from the Lutz Park Trail & Riverbank project to the Scheig Center Redevelopment project.

**Attachments:** [Scheig Center Redevelopment and Budget adjustment.pdf](#)

- [18-0637](#) Request to approve acceptance of a \$350,506 Federal Transit Administration capital grant and approval of the following 2018 Budget adjustment:

**Valley Transit**

Federal Grant Revenue	+\$350,506
Depreciation Fund Balance	+ \$87,627
Vehicles	+\$438,133

to record receipt of FTA capital grant (2/3 vote required)

**Attachments:** [FCTC Grant acceptance memo 5339 - 2018.pdf](#)

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

- [18-0476](#) Award Unit F-18, Sewer Cleaning & Televising to Green Bay Pipe & TV, LLC in an amount not to exceed \$247,500.

**Attachments:** [Unit F-18.pdf](#)

**Legislative History**

4/24/18 Utilities Committee recommended for approval

- [18-0495](#) Request to sole source contract to Patrick Engineering for a contract fee of \$130,000 and a contingency of 10% for professional services needed to complete the Wastewater Electrical Distribution Upgrades Phase 2 for a contract not to exceed \$143,000.

**Attachments:** [2018 Electrical Distribution System Upgrades Design PH 2.pdf](#)

**Legislative History**

4/24/18 Utilities Committee recommended for approval

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

- [18-0605](#) Request to approve the addition of up to a Full-time Health Coach and up to a Full-time Physical Therapist to the Connecting Care Clinic Staffing with staffing levels being determined based upon customer demand.

**Attachments:** [CCC additional staff memo 4-20-18.pdf](#)

[CCC Health Coach proposal.pdf](#)

**Legislative History**

4/25/18 Human Resources & Information Technology Committee recommended for approval

## 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[18-0565](#) Accept Federal Transit Administration Section 5339 Discretionary Grant funds of \$350,506

**Attachments:** [FCTC Grant acceptance memo 5339 - 2018.pdf](#)

### Legislative History

4/25/18 Fox Cities Transit Commission recommended for approval

[18-0566](#) Resolution FCTC 18-01 Authorization of Grant Application for Volkswagen Mitigation Plan Grant

**Attachments:** [Memo to support Resolution FCTC 18-01.pdf](#)

[Resolution FCTC 18-01 for Authorization of Grant Application.pdf](#)

### Legislative History

4/25/18 Fox Cities Transit Commission recommended for approval

## 10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

[18-0481](#) Request to approve Special Use Permit #1-18 for a personal storage facility located at 2400 W. College Avenue (Tax Id #31-7-0026-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote required)

**Attachments:** [StaffReport PrimeStorageGroup SUP For04-10-18.pdf](#)

### Legislative History

4/10/18 City Plan Commission recommended for approval  
4/18/18 Common Council held

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*