



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, November 11, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[24-1456](#)

Finance Committee minutes 10/21/24 & 11/02/24

Attachments: [MeetingMinutes102124.pdf](#)

[MeetingMinutes110224.pdf](#)

**Croatt moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[24-1457](#)

Request to award purchase of sludge density meters to Allied Instrument in the amount of \$53,342 along with the following budget amendment (2/3 vote of council required):

Primary Clarifier Rebuild CIP	- \$54,000
Density Detector Replacement	+ \$54,000

Attachments: [241104_Award_AWWTP_Primary_Sludge_Density_Meters.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

[24-1458](#)

Request to award Sole Source Purchase of four (4) High Service Pump Check Valves to Dorner Company for a total cost of \$154,776 with a 2% contingency of \$3,096 for a total not to exceed \$157,872.

Attachments: [241106_SoleSource_Dorner_HSP_Checkvalves \(2\).pdf](#)
[Dorner HSP Checkvalves - Purchasing Approval.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

[24-1459](#)

Request to approve two-year extension of contract with CliftonLarsonAllen LLP to provide annual audit services for the years ended December 31, 2024 and 2025 for \$81,700 and \$82,500, respectively.

Attachments: [Audit Contract Extension 2024-2025.pdf](#)

Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

[24-1460](#)

Request to approve Change Order No. 1 to contract 42-24 for B-24 Asphalt Paving for additional sidewalk replacement, in the amount of \$69,212.25 resulting in a decrease in contingency from \$50,000 to \$0. Overall contract increases from \$1,407,816.40 to \$1,477,028.65.

Attachments: [B-24 Contract Amend 1_Finance Memo 11-11-2024.pdf](#)
[B-24 Change Order 1 Form.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

7. Information Items

[24-1461](#)

Update on ARPA funds

Attachments: [ARPA Funding as of 9-30-2024.pdf](#)

This item was presented

[24-1463](#)

The following 2024 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

Miracle League

Undesignated Fund Balance	+ \$2,245
Grounds Repair & Maintenance	+ \$2,245

To record post repairs and fence fabric replacement to the Miracle League Field fence

This item was presented

8. Adjournment

Fenton moved, seconded by Croatt, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland