

PROPOSED REVISIONS TO WEIGHTS & MEASURES AND ENVIRONMENTAL HEALTH FEE SCHEDULE

Base rates for Appleton Health Department Environmental Health and Weights & Measures fees were established in an independent Study authorized and funded by the Common Council in 1993. The final report was referred to as the Griffith Study.

Annually since 1993 we have evaluated the actual cost of services provided, reviewed our current fees for those services rendered, and made recommendations for increases where justified. The Board of Health has acted upon and approved these recommendations when submitted.

In recent years we have used the federally established and nationally recognized Consumer Price Index (CPI) as the factor in determining appropriate fee increases.

In 2003 we did an exhaustive study of the Weights and Measures Section to evaluate feasibility and costs of contracting with several area municipalities. From this study and with the assistance of John Hoft-March of our Finance Department, we recalculated our actual operating cost for operations within the City of Appleton. These figures are now updated annually.

Our device license fee rates are based upon the standardized, average amount of time spent to inspect, test and certify a device times the current operating cost per hour. With the new hourly rate and with special consideration to each fee we have developed the new Recommended Fees shown. Weights and Measures fees are calculated to the nearest whole dollar amount.

With the rate changes submitted we estimate a revenue increase of \$1,780 or approximately 3.0%.

Similarly, attached is the proposal of the new fees recommended for the Master License Fee List. Based on the current number of licenses issued, this increase represents a \$4,582.00 revenue increase, or approximately 3.0%.

PROPOSED REVISIONS TO WEIGHTS AND MEASURES FEE SCHEDULE

NO. OF FEE	LICENSEABLE ITEM DESCRIPTION	CURRENT FEE	AVERAGE CITY LICENSE FEE 2019*	RECOMMENDED FEE	DOLLAR CHANGE	Number Of Device
1	Base Licensing Processing Fee	\$40.00	\$81.67	\$45.00	\$5.00	204
2	Portion Scale – Low Capacity	\$10.00	\$17.50	\$11.00	\$1.00	10
3	Scales 0 – 30 lbs	\$19.00	\$32.71	\$20.00	\$1.00	502
4	Scales 31 – 1000 lbs	\$32.00	\$54.50	\$33.00	\$1.00	42
5	Scales 1001 – 10,000 lbs	\$52.00	\$65.11	\$53.00	\$1.00	11
6	Scales 10,001 – 20,000 lbs	\$70.00	\$76.13	\$70.00	0	
7	Point of Sale Systems	\$19.00	\$32.71	\$20.00	\$1.00	29
8	Prepack Scale	\$19.00	\$32.71	\$20.00	\$1.00	14
9	Person Weighing Scale	\$30.00	\$30.45	\$30.00		
10	High Accuracy Scale with Weights or Pill Counter System	\$40.00	\$56.19	\$45.00	\$5.00	20
11	Hopper Scales	\$105.00	\$119.35	\$110.00	\$5.00	10
12	Linear Meter	\$15.00	\$15.75	\$15.00	0	
13	Rules	\$3.00	\$3.15	\$3.00	0	
14	Timing Device	\$7.00	\$16.43	\$8.00	0	
15	Petroleum Pump	\$20.00	\$34.40	\$20.00	0	
16	Vehicle Tank and Bulk Meter	\$40.00	\$81.00	\$40.00	0	
17	Postal Scales	\$10.00	\$15.00	\$11.00	\$1.00	6
18	Estimating Dough Scale and Weights	\$13.00	\$32.71	\$14.00	\$1.00	12
19	Firewood Dealer	\$20.00	No Others	\$20.00	0	
20	Retail Price Scanner	1 – 8 \$60.00 9 or more \$7.50 each	\$22.00 Each	1 – 8 \$60.00 9 or more \$7.50 each	0	
21	Unclassified Devices and Consultations to Government and Industry	\$52.00 Per Hour	Not Available	\$52.00 Per Hour	0	
22	Late Payment Fee	\$60.00	\$94.33	\$60.00		
23	Penalty Fee for Nonregistration	Triple the Per Device Fee	Not Available	Triple the Per Device Fee	0	
24	Taxi Meters	\$19.00	\$18.90	\$19.00	0	
25	Farm Market Scale	No Charge	\$32.71	\$19.00	0	
26	Reinspection Fee	\$50.00	\$100.00	\$58.00	0	
27	Reinspection Fee 2 nd Visit	N/A	N/A	\$100.00	0	
28	Reinspection Fee 3 rd Vist	N/A	N/A	\$150.00	0	

Note: Last fee increase was in September 2017

*Cities (Green Bay, De Pere, Menasha, Milwaukee, and Oshkosh)

Environmental Fee Schedule - Proposed Changes

License Description	# in category	Appleton Current	Increase per establishment	Appleton proposed	Revenue Increase	State	Outagamie Co.	Winnebago Co	Menasha	Fon du Lac Co	Waupaca Co
Complex Rest	35	\$277.00	\$34.00	\$311.00	\$1,190.00	\$540.00	\$805.00	\$564.00	\$551.00	\$540.00	\$496.00
Moderate Rest	212	\$256.00	\$16.00	\$272.00	\$3,392.00	\$330.00	\$601.00	\$464.00	\$459.00	\$433.00	\$392.00
Simple Rest	2	\$246.00	\$0.00	\$246.00	\$0.00	\$230.00	\$403.00	\$373.00	\$390.00	\$350.00	\$311.00
Limited Rest	27	\$226.50	\$0.00	\$226.50	\$0.00	\$105.00	\$201.00	\$196.00	\$215.00	\$178.00	\$200.00
No Food (Tavern)	11	\$127.00	\$0.00	\$127.00	\$0.00	n/a	n/a	\$151.00	n/a	\$145.00	n/a
Temporary Rest	26	\$131.00	\$0.00	\$131.00	\$0.00	-	-	\$178.00	\$107.00	\$100.00	-
Large Retail Food	13	\$1,084.50	\$0.00	\$1,084.50	\$0.00	\$835.00	\$1,101.00	\$1,223.00	\$1,186.00	\$1,082.00	\$950.00
Moderate Retail Food	16	\$571.50	\$0.00	\$571.50	\$0.00	\$835.00	\$824.00	\$573.00	\$459.00	\$452.00	\$500.00
Small Retail Food	21	\$481.50	\$0.00	\$481.50	\$0.00	\$400.00	\$824.00	\$573.00	\$459.00	\$452.00	\$330.00
Retail-Process Non Potentially Hazardous Food	19	\$122.00	\$0.00	\$122.00	\$0.00	\$160.00	\$337.00	\$341.00	\$317.00	\$315.00	\$300.00
Retail - No Food Processing	20	\$113.50	\$0.00	\$113.50	\$0.00	\$45.00	\$107.00	\$127.00	\$154.00	\$129.00	\$100.00
Retail <\$25,000	17	\$75.00	\$0.00	\$75.00	\$0.00	\$60.00	\$119.00	\$192.00	\$222.00	\$155.00	\$125.00
Comb Tattoo/Pierce	4	\$238.00	\$0.00	\$238.00	\$0.00	\$220.00	\$378.00	\$268.00	\$450.00	\$265.00	\$290.00
Tattoo Only	11	\$160.50	\$0.00	\$160.50	\$0.00	\$135.00	\$250.00	\$197.00	\$305.00	\$166.00	\$229.00
					\$4,582.00	Total Revenue Increase					