

GRANT TRACKING FORM



PART #1: Notification of Grant Funds

(email to Tony.Saucerman@appleton.org)

APPLICANT DEPARTMENT: Community and Economic Development **DATE:** 5/3/2016

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Karen Harkness/Director

COMMITTEE OF JURISDICTION: CEDC

NAME OF GRANT/FUNDING SOURCE: WEDC/Site Assessment Grant (SAG)

AMOUNT OF GRANT REQUEST: \$150,000 **LOCAL MATCH REQUIREMENT:** \$75,000

SOURCE OF MATCH: General Fund Non-General Fund Not Applicable

TIMEFRAME OF GRANT: 7/1/2016 through 10/1/2017

TYPE OF GRANT REQUEST: Monetary Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): Identify and quantify the degree and extent of soil and groundwater contamination.

How does the grant meet City/Department/Program goals? Promote and support economic development along the waterfront, bring underutilized sites back into productive reuse, remove blight, add to the tax base

What are the personnel requirements (include both existing and new staff) of the grant? Work with developer and consulting firm to write and submit grant. If awarded grant, work with developer to create development agreement, assist developer with permits, site plan, etc.

DEPARTMENT HEAD SIGNATURE: *Karen E. Harkness*

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; email to lisa.remiker@appleton.org)

AMOUNT OF GRANT AWARD: \$ _____ **FEDERAL/STATE ID #:** _____

LOCAL MATCH REQUIREMENT: \$ _____

Please describe the source of match, if applicable: _____

Please describe any major changes in proposed grant-funded activities: _____

PART	TO:	DATE:	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		COJ - Info/Action		FAC - Info/Action	
#2: Request to Accept	Finance Dept		COJ - Action		FAC - Action	

COJ = Committee of Jurisdiction

FAC = Finance and Administration Committee