



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, August 12, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

3. Approval of minutes from previous meeting

[19-1170](#)

Finance Committee minutes from July 29, 2019 meeting

Attachments: [MeetingMinutes29-Jul-2019-07-01-00.pdf](#)

Alderperson Meltzer moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

4. **Public Hearings/Appearances**

[19-1171](#)

Brad Viegut, Robert W. Baird and Company, on the 2019 General Obligation Note issue

Attachments: [Baird Financing Plan finance committee 08.12.19 .pdf](#)

This Appearance was presented

5. **Action Items**

[19-1172](#)

Approve request for the Finance Director to sell \$18,660,000 of General Obligation Notes

Alderperson Lobner moved, seconded by Alderperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

[19-1173](#)

Request to award the City of Appleton Yellow Ramp Light Fixture Replacement purchase order to Crescent Electric Supply Co in the amount of \$165,161

Attachments: [2019 Yellow Ramp Light Fixtures.pdf](#)

Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1174](#)

RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves.

Attachments: [Riverside Cemetery - Veteran Grave Care Reimbursement 2018-2019.pdf](#)

Alderson Siebers moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1186](#)

Request to award Unit Z-19 Sewer & Water Construction - Sommers Drive, Spartan Drive and Haymeadow Avenue to Kruczek Construction, Inc in the amount of \$933,333 with a 4.8% contingency of \$45,000 for a project total not to exceed \$978,333

Attachments: [Award of Contract Unit Z-19.pdf](#)

Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1195](#)

Request to award the City of Appleton Yellow Ramp Light Fixture Installation project contract to Michels Power in the amount of \$60,900 with a contingency of \$10,000 for a project total not to exceed \$70,900

Attachments: [2019 Yellow Ramp Light Fixture Installation.pdf](#)

Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

[19-1189](#)

The Finance Committee will go into Closed Session pursuant to section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, concerning annexations from the Town of Buchanan, and then reconvene into open session.

Alderperson Lobner moved, seconded by Alderperson Siebers that the committee go into Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

Alderperson Siebers moved, seconded by Alderperson Meltzer that the committee rise and report from Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

6. Information Items

[19-1175](#)

Contract 10-19 was awarded to Vinton Construction Company, Inc for the 2019 Scheig Phase 4 Redevelopment Project in the amount of \$80,220 with a contingency of \$8,000. Two change orders in the amount of \$11,136.57 were issued. Request to issue final contract payment of \$84,799.57

Attachments: [2019 Scheig Phase 4 Finance Memo Final Pymt.pdf](#)

This informational item was presented

[19-1188](#)

Change Order No. 1 to contract 13-19 for Unit G-19 Leona Street Stormwater Pond for culvert and driveway installation at offsite stockpile location and irrigation of new prairie seeding in the amount of \$12,000 resulting in a decrease to contingency from \$61,000 to \$49,000. No change to overall contract amount.

Attachments: [Unit G-19 Change Order No.1.pdf](#)

This informational item was presented

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

7. Adjournment

Alderson Lobner moved, seconded by Alderson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer