



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Community and Economic Development Committee
FROM: Roxy Schmidt, Community Development Specialist
DATE: July 8, 2015
RE: Community Development Block Grant (CDBG) Policy Amendment

Staff is proposing amendments to the City’s CDBG Policy so that the program can be administered according to the requirements set forth by HUD in an efficient and effective manner.

The amendments address the following:

- Clarification of federal requirements
- Clarification of the administrative process the City uses in allocating funding
- Changes that will most effectively allow staff to gather required data without overburdening subrecipients

There are two documents attached. One document shows the text to be deleted and added along with comments explaining the reasons for the changes. The other document shows only the proposed new text and the comments explaining the reasons for the changes.

If you have any questions, please contact me at 832-6469 or roxann.schmidt@appleton.org. Thank you!