



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Utilities Committee

---

Tuesday, July 22, 2014

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker and Alderperson Plank

**Excused:** 1 - Alderperson Meltzer

3. Approval of minutes from previous meeting

**14-1239** Approval of the July 8, 2014 Utilities Committee Minutes.

**Alderperson Dannecker moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker and Alderperson Plank

**Excused:** 1 - Alderperson Meltzer

4. **Public Hearings/Appearances**

5. **Action Items**

**14-1312** Approval of Contract to Strand Associates for Engineering Services of the proposed 1 Million Gallon Glendale Water Tower Project in the amount of \$140,605 with a 15% contingency of \$21,090 and the project total not to exceed \$161,695.

*Alderperson Meltzer arrived at 4:36 p.m.*

**Alderperson Dannecker moved, seconded by Alderperson Jirschele, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker, Alderperson Meltzer and Alderperson Plank

6. **Information Items**

- 14-1242** Corrected Change Order #2 to the Regulatory Upgrade and Process Improvement Project in the amount of \$22,939 resulting in no change to the approved contingency of \$728,550. This item will also be an Informational Item at the Finance Committee meeting.

*The corrected change order was discussed.*

- 14-1238** Department of Utilities Mid-Year Performance Reviews.

*The reports were reviewed.*

- 14-1240** Monthly Reports for April, May, and June 2014  
-Wastewater Treatment Plant Synopsis and Receiving Station Revenue  
-Water Treatment Plant Synopsis  
-Water Distribution and Water Meter Team Monthly Report - June

*The reports were reviewed.*

## 7. Adjournment

**Alderson Plank moved, seconded by Alderson Jirschele, that the Utilities Committee be adjourned at 4:51 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Jirschele, Alderson Martin, Alderson Dannecker, Alderson Meltzer and Alderson Plank