



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, March 9, 2020

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

*Alderspersion Croatt called the meeting to order @ 4:30 p.m. Alderspersion Coenen arrived at 4:36 p.m.*

**Present:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

3. Approval of minutes from previous meeting

[20-0359](#)

Minutes from February 24, 2020

**Attachments:** [Minutes from February 24, 2020.pdf](#)

**Martin moved, seconded by Firkus, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Firkus

**Excused:** 2 - Coenen and Williams

4. **Public Hearings/Appearances**

5. **Action Items**

[20-0281](#)

Resolution #2-R-20, designating the month of May, 2020 as No Mow May.

**Attachments:** [Resolution #2-R-20-No Mow May.pdf](#)

[Resolution #2-R-20-Citizen Comments.pdf](#)

[Issues to address for Municipal Services Committee.pdf](#)

**Croatt moved, seconded by Coenen, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Coenen and Firkus

**Nay:** 1 - Martin

**Excused:** 1 - Williams

[19-1886](#)

R/B-Request to rescind approval for "The Collective" sculpture within the E. College Avenue and N. Catherine Street right-of-way.

**Attachments:** [The Collective log of public dialogue-.pdf](#)

**Croatt moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Coenen and Martin

**Nay:** 1 - Firkus

**Excused:** 1 - Williams

[20-0360](#)

Request from two business owners to convert two 2-hour meters (CAW 608 and CAW 610) to 30-minute "red head" meters on the north side of the 600 West block of College Avenue be approved.

**Attachments:** [Request to convert two 2 hr meters to 30 min meters CAW 608 & CAW 610.pdf](#)

**Firkus moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[20-0364](#)

Request from Jake Viane of Bard Media for a permanent street occupancy permit to install a timelapse camera on a city-owned street light pole at 820 W. College Avenue to capture the construction project at 825 W. College Avenue be approved.

**Attachments:** [Permanent Street Occupancy 825 W College Ave.pdf](#)

*Amend item 20-0364 Contingent upon capturing video of 825 W. College Avenue only. Motion by Croatt, 2nd by Coenen. Motion passed 4-0.*

**Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[20-0366](#)

Preliminary Resolution 2-P-20 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

**Attachments:**     [Resolution 2-P-20.pdf](#)

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[20-0367](#)

Approve parking restriction changes on Capitol Drive near Classical Charter School (Follow-up to six month trial period).

**Attachments:**     [Parking changes Capital Drive-Classical Charter School.pdf](#)

**Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Firkus

**Excused:** 2 - Coenen and Williams

[20-0373](#)

Approve parking restriction changes on Durkee Street near Classical Charter School (Follow-up to six month trial period).

**Attachments:**     [Parking changes Durkee St Classical Charter School.pdf](#)

**Firkus moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Firkus

**Excused:** 2 - Coenen and Williams

[20-0369](#)

Approve parking restriction changes on the 900 block of E. Commercial Street (Follow-up to six month trial period).

**Attachments:**     [Parking changes 900 block of E. Commercial Street.pdf](#)

**Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Firkus

**Excused:** 2 - Coenen and Williams

[20-0370](#)

Approve parking restriction changes on Spencer Street, between Story Street and Pierce Avenue (Follow-up to six month trial period).

**Attachments:**     [Parking changes Spencer St between Story St & Pierce Ave.pdf](#)

**Firkus moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Firkus

**Excused:** 2 - Coenen and Williams

[20-0372](#)

Approve parking restriction changes on W. Packard Street, between Outagamie Street and Badger Avenue (Follow-up to six month trial period).

**Attachments:** [Parking changes W. Packard St-Outagamie St to Badger Ave.pdf](#)

**Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Firkus

**Excused:** 2 - Coenen and Williams

[20-0376](#)

Approve installation of STOP signs on Durkee Street at Brewster Street (Follow-up to six month trial period).

**Attachments:** [Intersection traffic control Brewster St & Durkee St.pdf](#)

**Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[20-0377](#)

Approve installation of STOP signs on Jarchow Street at Marquette Street (Follow-up to six month trial period).

**Attachments:** [Intersection traffic control Marquette St & Jarchow St.pdf](#)

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[20-0378](#)

Approve permanent street occupancy permit request for monument signage and landscaping in the Peregrine Boulevard terrace area contingent upon the following:

- \*City installs and maintains all terrace trees.
- \*Developer installs and maintains monument signs and landscaping.
- \*City has no liability of any plant or monument sign damage due to plowing or any other public works related services.
- \*\$40 permit fee
- \*Certificate of Insurance

**Attachments:** [Permanent Street Occupancy Peregrine Boulevard.pdf](#)

**Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[20-0385](#)

Request from Dave Rangle, 1028 S. Walden Avenue, to have his sidewalk snow removal bill of \$107.40 waived.

**Attachments:** [1028 S Walden waive snow bill.pdf](#)

*Item 20-0385 be held until March 23, 2020 meeting.*

**Martin moved, seconded by Firkus, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Firkus

**Excused:** 2 - Coenen and Williams

**6. Information Items**

[20-0379](#)

Inspections Division Permit Summary Comparison Report for February, 2020.

**Attachments:** [Inspections Div Permit Summary Report-February 2020.pdf](#)

**7. Adjournment**

**Martin moved, seconded by Croatt, to adjourn the meeting at 5:38 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams