



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, January 22, 2019

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Baranowski called the Utilities Committee meeting to order at 5:00 p.m.*

2. Roll call of membership

**Present:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

3. Approval of minutes from previous meeting

[19-0072](#)

Approval of the January 8, 2019 Utilities Committee Meeting minutes.

**Attachments:** [January 8, 2019 Utilities Committee Meeting minutes.pdf](#)

**Meltzer moved, seconded by Reed, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

4. Public Hearings/Appearances

5. Action Items

[19-0073](#)

Approval to single source and award the 2019I Valley Road Stormwater Management Alternatives Evaluation in an amount not to exceed \$37,400 and authorization to single source the future design contract and construction related services contract with McMahon Associates, Inc.

**Attachments:** [2019 Valley Road Stormwater Evaluation Contract Award.pdf](#)

**Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

[19-0087](#)

Approve Intergovernmental Agreement with the City of Menasha and Village of Fox Crossing for stormwater management related to the urbanization of Valley Road.

**Attachments:** [Valley Road.pdf](#)

**Dvorachek moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

## 6. Information Items

[19-0074](#)

WPPI Capacity Agreement Revenue Summary

**Attachments:** [WPPI Capacity Agreement Revenue Summary.pdf](#)

*The summary was reviewed.*

[19-0075](#)

2018 Water Main Break History

**Attachments:** [Water Main Break History.pdf](#)

*The report was reviewed.*

[19-0076](#)

Monthly Reports for October, November, December 2018

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report

- Water Treatment Facility Synopsis

- Water Distribution and Meter Team Monthly Report - December

**Attachments:** [2018 Q4 Wastewater Synopsis.pdf](#)

[2018 Q4 Water Synopsis.pdf](#)

[Water Main Breaks December 2018.pdf](#)

*The reports were reviewed.*

## 7. Adjournment

**Reed moved, seconded by Dvorachek, that the Utilities Committee Meeting be adjourned at 5:18 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch