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DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: December 12, 2017
Re: Amendment to the scope of services & contract amount for the Railroad Quiet Zone Feasibility & Implementation Plan consulting services contract

The Department of Public Works is proposing to amend the scope of services & contract amount for the Railroad Quiet Zone Feasibility & Implementation Plan consulting services contract with SRF Consulting Group, Inc.

The scope additions would include the following:

- Analyze possible changes to supplemental safety measures (SSMs) at approximately five crossings and their effect on the City's Quiet Zone Application.
- Prepare and submit an amendment to the City's Quiet Zone Application. Work with FRA representatives as necessary.

This amendment will allow the consultant to work with City staff to address potential SSM changes that may be necessary based on new information that has been identified during the SSM design process.

In February of 2016, a contract with SRF Consulting Group, Inc., was approved in the amount not to exceed \$27,356 (which was subsequently amended to \$28,856). In order to allow for completion of the additional services outlined above, we request that the contract be amended to an amount not to exceed \$31,856 (an addition of \$3000).



SRF PROJECT NAME:	RR Quiet Zone Feasibility Study and Implementation Plan
SRF PROJECT NO.:	9138.00
SRF CLIENT NAME:	City of Appleton
CLIENT AWARD NO.	16-186

AMENDMENT NO. 2

This Amendment No. 2 (the "Amendment") is issued under Agreement 16-186 (the "Agreement") dated February 24, 2016, between the City of Appleton and SRF Consulting Group, Inc.; who are the parties.

- I. This Amendment shall have on the date that all required signatures are obtained.
- II. This Amendment No. 2 is subject to all applicable provisions of the referenced Agreement, which is incorporated herein by reference and any additional terms and conditions expressly set forth in the Amendment. Upon execution by the parties, this Amendment is hereby incorporated by reference into the Agreement.

ARTICLE 1: SCOPE OF SERVICES AND COMPENSATION ADJUSTMENT

1.1 SERVICES. SRF shall complete the following tasks:

- (a) Prepare and submit an amendment to the Quiet Zone Application documenting the substitution and/or addition of channelization devices in place of non-traversable medians at multiple crossings in the proposed quiet zone. This will include revisions to the Application text, proposed improvement layouts, and a recalculation of existing and final risk levels in the corridor.
- (b) Additional coordination with project stakeholders as needed.

1.2 COMPENSATION ADJUSTMENT. In consideration for the changes necessary to complete the Services required by this Amendment, the Client agrees to pay SRF on an hourly basis for a maximum amount to exceed **\$3,000.00** (the "Amendment Price").

1.3 MAXIMUM PAYMENT. **\$31,856.00** (the "Total Contract Price").

ARTICLE 2: INCORPORATION OF ATTACHMENTS.

2.1 By this reference, the following attachments constitute a part of this Agreement:

ATTACHMENT 1: Client Email

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ARTICLE 3: ENTIRE AGREEMENT.

The Original Agreement, any and all other previous amendments are incorporated into this Amendment by reference. Except as amended herein, the terms and conditions of the Original Agreement and any previous amendment remain in full force and effect.

The parties hereto have executed this Agreement on the day and year indicated below. The Client and SRF have duly executed this Agreement, effective from this instrument to be executed the day and year mentioned below.

SRF CONSULTING GROUP, INC.

WITNESS

x *Christopher Ryan*
(Signature)

NAME: CHRISTOPHER RYAN
(Type or Print)

TITLE:

DATE:

x *Paul Martens*
(Signature)

NAME: PAUL MARTENS
Type or Print

TITLE: CFO

DATE:

x *Andrew Mielke*
(Signature)

NAME: ANDREW MIELKE
(Type or Print)

TITLE: PRINCIPAL

DATE:

CITY OF APPLETON

WITNESS

x _____
(Signature)

NAME:
(Type or Print)

TITLE:

DATE:

x _____
(Signature)

NAME: TIMOTHY M. HANNA
(Type or Print)

TITLE: MAYOR

DATE:



CONTINUED

CITY OF APPLETON

WITNESS _____

x

(Signature)

NAME: _____
(Type or Print)

TITLE: _____

DATE: _____

WITNESS _____

x

(Signature)

NAME: _____
(Type or Print)

TITLE: _____

DATE: _____

x

(Signature)

NAME: KAMI LYNCH _____
(Type or Print)

TITLE: CITY CLERK _____

DATE: _____

x

(Signature)

NAME: JAMES P. WALSH _____
(Type or Print)

TITLE: CITY ATTORNEY _____

DATE: _____

ATTACHMENT 1

From: Eric Lom
To: [Christopher Ryan](#)
Subject: Contract Amendment
Date: Wednesday, December 13, 2017 10:31:07 AM
Attachments: [image001.png](#)

Chris,

Following up on our conversation last week...

As I mentioned, I'm currently working through the design details for each of the SSM locations that were identified in the QZ application. Somewhat unsurprisingly, this has turned up some issues we had not anticipated. They are as follows:

- Second Street: We may need to shorten the east island, if possible, due to the need for large trucks to move into and out of the parking lot located on the SE quad of the crossing.
- Outagamie/Melvin: We may need to eliminate (or severely shorten) the south island if possible. The business located on the SE quad of the crossing generates a fair amount of trucking that accesses the property from the north. Because of the disjointed street network in this area, the only other way they would be able to access the property is to come SB on Mason Street. This is not an option, however, due to the low-clearance RR bridge on Mason Street.
- Atlantic Street: As we discussed, this street is now up for reconstruction in 2022. For this reason, I'd like to use "QuickCurb" instead of a median island in the interim period (we would want to replace the "QuickCurb" and install median islands in conjunction with the reconstruction project in 2022).
- Lawe Street: Same issue as Atlantic Street. However, at this crossing, we have the added issue of how to deal with the very large access on the SW quad. The QZ application says we'll "install curb and gutter" through that area. I'm wondering if we could install "QuickCurb" or similar in the interim period between 2018 and 2022).
- Appleton/Packard: Here's a situation where we could add some "Quick Curb" in an effort to offset some of the losses I've described above. We could extend it from 76' to 100' on the west leg, if necessary. We could also add a short 15' piece on the east leg if necessary.

Hopefully the info above gives you a good initial sense of what I'm hoping you can work through for us. It will be somewhat iterative for sure, and I'm sure we'll need to discuss how small we're willing to let our "cushion" get.

My plan is to take a contract amendment through our process, which would give us an approval on January 17th if all goes well. Can you put together a scope and a cost estimate for us to discuss?

Thanks in advance. Let me know if you think we need to discuss further.

Eric

Eric S. Lom, P.E.