



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final-revised Municipal Services Committee

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Tuesday, April 8, 2014

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Alderperson Greg Dannecker, Alderperson Patti Coenen, Alderperson Chris Croatt, Alderperson Joe Martin and Alderperson Polly Dalton

3. Approval of minutes from previous meeting

[14-594](#) Minutes from March 25, 2014.

**Attachments:** [Minutes from March 25, 2014.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Dalton, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Dalton

4. Public Hearings/Appearances

5. Action Items

[14-524](#) R/B-Croatt-Approve the City of Appleton Parking Ramp Usage Policy.

**Attachments:** [Parking Ramp Usage Policy.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Dalton

[14-592](#) Approve proposed changes to Municipal Code Chapter 15, Solid Waste & Recycling.

**Attachments:** [Changes to Municipal Code Chapter 15 Solid Waste & Recycling.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Dalton

[14-593](#)

Request from Daniel Meissner, LLC for a temporary street occupancy permit to occupy the Johnston Street right-of-way to complete demolition work at 226 E. College Avenue through April 25, 2014.

**Attachments:** [Dan Meissner temp street occupancy.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Dalton

[14-600](#)

Request from Appleton Downtown, Inc. for a Street Occupancy Permit to install and display fiber art on benches, meter posts and planter railings at College Avenue from Superior Street to Durkee Street, from June 13, 2014 through June 30, 2014.

**Attachments:** [Appleton Downtown Inc display fiber art.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Dalton

[14-601](#)

Request from Appleton Downtown, Inc. for a Street Occupancy permit to occupy the College Avenue beautification strip from Richmond Street to Drew Street for musicians to play from noon to 1:00 p.m. each day from June 9, 2014 through June 13, 2014.

**Attachments:** [Appleton Downtown Inc Street Music Week.pdf](#)

**Alderperson Coenen moved, seconded by Alderperson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Dalton

[14-605](#)

Proposed Ordinance change to Chapter 4-231 Definitions-Family.

**Attachments:** [Proposed Ordinance Change to Chapter 4-231.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Dalton

[14-602](#)

Proposed Ordinance change to Chapter 4-236  
Definitions-Maintenance generally.

**Attachments:** [Proposed Ordinance Change to Chapter 4-236.pdf](#)

**Alderson Croatt moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Coenen, Alderson Croatt, Alderson Martin and Alderson Dalton

[14-603](#)

Proposed Ordinance change to Chapter 4-239 Definitions-Lighting, Ventilation and heating.

**Attachments:** [Proposed Ordinance Change to Chapter 4-239.pdf](#)

**Alderson Croatt moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Coenen, Alderson Croatt, Alderson Martin and Alderson Dalton

[14-604](#)

Proposed Ordinance change to Chapter 4-143 regarding maintenance for commercial buildings.

**Attachments:** [Proposed Ordinance Change to Chapter 4-143.pdf](#)

**Alderson Croatt moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Coenen, Alderson Croatt, Alderson Martin and Alderson Dalton

[14-625](#)

Recommendation of Award-School Flasher Control Upgrades

**Attachments:** [Recommendation of Award-School Flasher Control Upgrades.pdf](#)

**Alderson Dalton moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Coenen, Alderson Croatt, Alderson Martin and Alderson Dalton

## 6. Information Items

[14-595](#)

Inspections Division Permit Comparison Report for March, 2014.

**Attachments:** [Inspections Division Permit comparison March 2014.pdf](#)

[14-596](#)

Proposed modification to the Department of Public Works Table of Organization-Parking Division.

**Attachments:** [Parking Division Table of Organization.pdf](#)

[14-621](#)

#9-R-14 - Spears

“WHEREAS, the Appleton Common Council has retrofit bike lanes on existing streets removing parking,

WHEREAS citizens value parking in front of their homes, schools and churches,

WHEREAS bike lane utilization declines in the winter months,

THEREFORE BE IT RESOLVED that parking in bike lanes be allowed starting from the weekend prior to and through the weekend after the holiday.

A weekend is defined as starting from Friday at 4:00 p.m. until Monday at 8:00 a.m.

Holidays are:

Thanksgiving

Christmas Eve

Christmas

New Year’s Eve

New Year’s Day

Easter

Super Bowl Sunday

All other parking policies will apply.”

*Held until May 13th.*

**Aldersperson Martin moved, seconded by Aldersperson Croatt, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Aldersperson Coenen, Aldersperson Croatt and Aldersperson Martin

**Nay:** 2 - Aldersperson Dannecker and Aldersperson Dalton

[14-622](#)

#11-R-14 - Plank

“WHEREAS, it is important to listen, recognize and rationally respond to the input of community members during the implementation process of the Bike Lane Plan;

AND WHEREAS, it is important to consider and attempt to find balance and solutions to issues that arise during the implementation process, and attempt to satisfy community wants and needs;

THEREFORE, BE IT RESOLVED that the City of Appleton implement “Courtesy Holiday Parking” on one side of the streets with bike lanes, on all holidays currently included in the City’s definitions of allowed holiday parking.

Streets that meet the criteria are those currently and in the future that have segments with bike lanes where parking is prohibited, and streets with bike lanes where the total width is at least 36’ feet wide.”

*Held until May 13th meeting.*

**Alderson Coenen moved, seconded by Alderson Croatt, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Coenen, Alderson Croatt and Alderson Martin

**Nay:** 2 - Alderson Dannecker and Alderson Dalton

[14-623](#)

#12-R-14 - Plank

“BE IT RESOLVED that the City of Appleton analyze removing the parking meters downtown and replacing that parking enforcement with the utilization of License Plate Reader equipment and the necessary compatible technology. Analysis shall include investigating the option of implementing smartphone technology and a review of variety of hourly parking space options to have the most cost effective and customer friendly parking possible.

Funding for the equipment and ongoing maintenance shall be budgeted in the City’s 2015 General fund and the Parking Utility. Alternatives to compensate for lost revenue shall be reported to Municipal Services Committee by June 15, 2014.”

*Item referred to City staff for evaluation and analysis.*

**Alderson Martin moved, seconded by Alderson Croatt, that the Report Action Item be referred. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Coenen, Alderson Croatt, Alderson Martin and Alderson Dalton

## 7. Adjournment

**Alderson Martin moved, seconded by Alderson Croatt, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Coenen, Alderson Croatt, Alderson Martin and Alderson Dalton