



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Parks and Recreation Committee

Monday, December 12, 2022

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 6:30 p.m.

2. Roll call of membership

Others: Dean Gazza, Jeff Plasschaert, Niki Wendt, Parks, Recreation & Facilities Management; Attorney Chris Behrens, Legal Services

Present: 4 - Schultz, Wolff, Hartzheim and Thyssen

Absent: 1 - Del Toro

3. Approval of minutes from previous meeting

[22-1531](#)

Minutes of the November 7, 2022 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 11-7-22 P & R Committee.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Thyssen, that the Minutes of the November 7, 2022 Parks & Recreation Committee Meeting be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Wolff, Hartzheim and Thyssen

Absent: 1 - Del Toro

4. Public Hearings/Appearances

None

5. Action Items

[22-1532](#)

Action Item: Sole Source - Request to award contract to ISG for design services for Lundgaard Park in the amount of \$297,420 with a design contingency of \$25,000 for a total contract not to exceed \$322,420

Attachments: [2023 Lundgaard Park Design.doc](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Wolff, Hartzheim and Thyssen

Absent: 1 - Del Toro

[22-1551](#)

Action Item: Request Approval of Reid Golf Course 2023 Rates Policy

Attachments: [Memo-2023 Reid Rates Policy.docx](#)

[Reid Rate Policy 2023 Draft.docx](#)

[Reid Rate Policy 2023 REDLINE Draft.pdf](#)

Aldersperson Schultz moved, seconded by Aldersperson Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Wolff, Hartzheim and Thyssen

Absent: 1 - Del Toro

[22-1563](#)

Action Item: Request Approval of Military Family Support Policy

Attachments: [Memo Military Family Support Policy.2022.pdf](#)

[Military Family Support Policy.CLEAN.2022.pdf](#)

[Military Family Support Policy.REDLINE.2022.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Wolff, Hartzheim and Thyssen

Absent: 1 - Del Toro

[22-1564](#)

Action Item: Request Approval of Aquatic Fees and Charges Policy

Attachments: [Memo Aquatic Fees and Charges Policy.2022.pdf](#)
[2022 Aquatic Programs Fees and Charges.CLEAN.pdf](#)
[2022 Aquatic Programs Fees and Charges.REDLINE.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Schultz, Wolff and Hartzheim

Nay: 1 - Thyssen

Absent: 1 - Del Toro

[22-1567](#)

Action Item: Request Approval of Aquatic Special Event Policy

Attachments: [Memo Aquatic Special Event Policy.2022.pdf](#)
[2022 Aquatic Special Event Policy.CLEAN.pdf](#)
[2022 Aquatic Special Event Policy.REDLINE.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Wolff, Hartzheim and Thyssen

Absent: 1 - Del Toro

[22-1571](#)

Action Item: Request Approval of Pool Rental, Reservation, and General Use Policy

Attachments: [Memo Pool Rental, Reservation, and General Use Policy.2022.pdf](#)
[2022 Pool Rental, Reservation and General Use Policy.CLEAN with MOU.pdf](#)
[2022 Pool Rental, Reservation and General Use Policy.REDLINE.pdf](#)

Aldersperson Schultz moved, seconded by Aldersperson Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Wolff, Hartzheim and Thyssen

Absent: 1 - Del Toro

6. Information Items

None

7. Adjournment

The meeting was adjourned at 6:55 p.m.

Aldersperson Hartzheim moved, seconded by Alderspersonn Thyssen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Wolff, Hartzheim and Thyssen

Absent: 1 - Del Toro