REQUEST TO APPLY FOR/ACCEPT GRANT FUNDS

PART #1: Request to Apply for Grant Funds
(complete before submission of grant application; email to grants@appleton.org)

APPLICANT DEPARTMENT: Library   **DATE:** 10/ 1 / 23

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Owen Anderson, Public Services Supervisor

COMMITTEE OF JURISDICTION: Library Board

NAME OF GRANT/FUNDING SOURCE: Outagamie County Workforce Development Grant - ARPA

AMOUNT OF GRANT REQUEST: $ 668,211.83   **LOCAL MATCH REQUIREMENT:** $ 0

SOURCE OF MATCH: ☐ General Fund   ☐ Non-General Fund   ☑ Not Applicable

TIMEFRAME OF GRANT: __/__/____ through 12/31/2026

TYPE OF GRANT REQUEST: ☑ Monetary   ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): Support workforce development initiatives in libraries in Outagamie County usling libraries as access points.

How does the grant meet City/Department/Program goals?
Appleton Public Library (APL) in collaboration with Outagamie Waupaca Library System (OWLS) are seeking funding to expand Job Connection services, which APL has been providing to community members since July 2019.

What are the personnel requirements (include both existing and new staff) of the grant?
2 grant funded FTE for the period of the grant and all expenses related to training, travel. Also funded technology, supplies, marketing and job related databases and services.

DEPARTMENT HEAD SIGNATURE: _(signature)_

PART #2: Request to Accept Grant Funds
(complete after notification of grant award; email to grants@appleton.org)

AMOUNT OF GRANT AWARD: $_____   **FEDERAL/STATE ID #:** _____

LOCAL MATCH REQUIREMENT: $_____

Please describe the source of match, if applicable: _____

Please describe any major changes in proposed grant-funded activities: _____

PART	TO:	DATE:	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		COJ – Info/Action		FAC – Info/Action	
#2: Request to Accept	Finance Dept		COJ – Action		FAC – Action	

COJ = Committee of Jurisdiction   FAC = Finance and Administration Committee