



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, March 15, 2022

4:30 PM

100 N Appleton St.
City Hall Council Chambers 6 A / B

1. Call meeting to order

President Scheuerman called the meeting to order at 4:31pm

2. Roll call of membership

Others Present: Owen Anderson, Nicole Casner, Robert Edwards, Darrin Glad, Colleen Holz, Tina Krueger, Adriana McCleer, Dan McGinnis, Alex Niemi, Colleen Rortvedt, Karen Rose, Tasha Saecker, Maureen Ward, Mayor Woodford

Present: 9 - Hartjes, Looker, Kellner, Scheuerman, Mann, Nett, Van Zeeland, Keller and Brozek

Excused: 2 - Exarhos and Sivasamy

3. Approval of minutes from previous meeting

[22-0318](#)

February 24, 2022 Meeting Minutes

Attachments: [February 24 2022 Library Board Meeting Minutes.pdf](#)

Looker moved, seconded by Hartjes, that the February 24, 2022 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

Public Participation & Communications

[22-0139](#)

Volunteer of The Year - Lisa Gardiner

[22-0319](#)

Presentation on Capital Campaign Feasibility Study - Karen Rose

Attachments: [K. Rose Campaign APL CC Feasibility Study Report 3-15-2022.pdf](#)

Establish Order of the Day

President Scheuerman called for a motion to move Action Items 22-0320, 22-0321 and 22-0322 to a Consent Agenda.

Kellner moved, seconded by Keller that Action Items 22-0320, 22-0321 and 22-0322 be placed on a Consent Agenda. Voice Vote. Motion Carried. (9-0)

4. Action Items

Looker moved, seconded by Hartjes that the Consent Agenda Action Items 22-0320, 22-0321 and 22-0322 be approved. Voice Vote. Motion Carried. (9-0)

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[22-0320](#)

Bill Register - February 2022

Attachments: [Bill Register-Feb-2022.pdf](#)
[APL Financial MTD-Feb-2022.pdf](#)
[APL Bill Register-Feb-rev-2022.pdf](#)
[APL Financial Cash Flow-Feb-2022.pdf](#)

This Report Action Item was approved

[22-0321](#)

Recommendation to approve GovDeals for Auctioneer Services Vendor

Attachments: [Auctioneer Recommendation Board Memo-March 2022.pdf](#)

This Report Action Item was approved

[22-0322](#)

Report of the Personnel & Policy Committee

Attachments: [Personnel & Policy Committee Meeting 3-9-2022 Minutes.pdf](#)
[Library Director Job Description 2010.pdf](#)
[Library Director Job Description amended at Committee 3-9-2022.pdf](#)
[Competency Definitions.pdf](#)
[Art Policy Draft 3-4-2022.pdf](#)
[Scholarship Policy Draft 3-2022.pdf](#)
[Temporary Library Policy Suspensions.docx](#)
[Trustee Essentials Chapter 5 - Hiring a Library Director.pdf](#)
[Trustee Essentials Chapter 7 - The Library Board and Library Personnel.pdf](#)

This Report Action Item was approved

5. Information Items

A. Administrative Report

[22-0323](#)

Library Building Project Update

Attachments: [Building Project Update March 2022.pdf](#)

[22-0324](#) Temporary Library Update

[22-0325](#) OWLS Updates
- OWLS Move

**B. President
President's Report**

[22-0326](#) Trustee Development: Who Uses The Library - Part 2

Attachments: [WhoUsesLibraryP2.pdf](#)

C. Friends Report

[22-0327](#) Friends Capital Campaign Feasibility Study

D. Staff Updates

[22-0328](#) Community Partnerships Updates

6. Adjournment

Hartjes moved, seconded by Mann that the meeting be adjourned. Voice Vote.
Motion Carried. (9-0)

The meeting was adjourned at 5:56pm