



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

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Wednesday, November 9, 2022

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order by Chair Mayor Woodford at 3:31 p.m.**

2. Roll call of membership

**Present:** 5 - Robins, Mayor Woodford, Fenton, Buetow and Dane

**Excused:** 2 - Palm and Uitenbroek

*Others present:*

*Aldersperson Katie Van Zeeland, District #5*

*Christian Cabrera, Bergmann Associates*

3. Approval of minutes from previous meeting

[22-1440](#)

City Plan Minutes from 10-26-22

**Attachments:** [City Plan Minutes 10-26-22.pdf](#)

**Fenton moved, seconded by Dane, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 5 - Robins, Mayor Woodford, Fenton, Buetow and Dane

**Excused:** 2 - Palm and Uitenbroek

4. **Public Hearings/Appearances**

[22-1441](#)

Special Use Permit #13-22 for gasoline sales and a car wash use located at 1935 E. Calumet Street (Tax Id #31-9-1115-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #22-1442)

**Attachments:** [ClassIIPublicHearingNoticeNewspaper\\_1935ECalumetSt\\_SUP#13-22.pdf](#)  
[PublicHearingNoticeNeighborhood\\_1935ECalumetSt\\_SUP#13-22.pdf](#)

This public hearing was held, and no one spoke on the item.

## 5. Action Items

[22-1442](#)

Request to approve Special Use Permit #13-22 for gasoline sales and a car wash use located at 1935 E. Calumet Street (Tax Id #31-9-1115-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffReport\\_Circle K-Holiday Gas Station+Car Wash\\_SUP\\_For11-9-22.pdf](#)  
[Doug Gordon Email 11-5-22.pdf](#)  
[Steve Winter Email 11-7-22.pdf](#)  
[Kaiti Abbott + Danny Damiani Email 11-7-22.pdf](#)

*Staff received emails from Doug Gordon, Steve Winter, and Kaiti Abbott & Danny Damiani expressing concerns about the proposed Special Use Permit. The emails were distributed to the Plan Commission members at the meeting and are attached.*

**Buetow moved, seconded by Robins, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Robins, Mayor Woodford, Fenton, Buetow and Dane

**Excused:** 2 - Palm and Uitenbroek

## 6. Information Items

## 7. Adjournment

**Fenton moved, seconded by Robins, that the meeting be adjourned at 3:43 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Robins, Mayor Woodford, Fenton, Buetow and Dane

**Excused:** 2 - Palm and Uitenbroek