

# Memorandum

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** April 17, 2014

**Re:** Action: Award Telulah Park Parking Lot and Entrance Road Project to Peters Concrete in the amount of \$208,510.59 with a 10% contingency of \$20,851 for a contract total not to exceed \$229,361.59.

The bids for the Telulah Park parking lot and entrance road project were opened on Wednesday, April 16, 2014. The project includes the excavation and base material for the parking lot, entrance road and skate park and construction of the facilities to address stormwater management requirements. Six bids were received for the project. Peters Concrete was determined to be the low bidder. The base bid for the excavation and base material for the parking lot and entrance road and stormwater facilities is \$178,235.95. It is the recommendation of the Parks, Recreation and Facilities Management Department to accept an alternate bid of \$10,750 to complete the landscaping around the parking lot and entrance road and also accept an alternate bid of \$19,524.64 to complete the excavation and base material for the skate park that will be constructed immediately adjacent to the parking lot. A 10 % contingency of \$20,851 is being recommended for a total contract with Peters Concrete of \$229,361.59.

The Parks, Recreation and Facilities Management Department's Capital Projects Fund includes a budget of \$350,000 for these projects. Design and engineering services are \$21,200 for the project, leaving a balance of \$99,438.41 for asphalt paving after the completion of the skate park this fall.

It is the recommendation of the Parks, Recreation and Facilities Management Department to award the contract to Peters Concrete for \$229,361.59. Construction would begin in late May with completion by late summer, weather permitting.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).