

PARKS, RECREATION AND FACILITIES MANAGEMENT DEPARTMENT

2013 PROJECT/PROGRAM UPDATE - Parks and Recreation

July 10, 2013

PROGRAM/PROJECT

STATUS

Project Program:

Park Playground Equipment	The 2013 Parks, Recreation and Facilities Management Department Capital Projects Fund includes \$90,000 for playground equipment. Quotations for improvements to the playgrounds at Einstein and Jaycee Parks were received in March and contracts for purchase and installation of the equipment were approved by Council on March 20, 2013. The new playground equipment at Einstein Park is scheduled to be installed in early July and the playground equipment at Jaycee Park will be installed in mid to late August. Additional playground amenities will be added to Arbutus Park during the fall of 2013. The amenities include a shade structure, play structure for children ages 2-5, benches and bike rack.
Erb Park/Pool	The 2013 Parks, Recreation and Facilities Management Department Capital Projects Funds includes \$185,000 for evaluation and analysis of the Erb Park pavilion, restroom parking lots and swimming pool and development of plans to address improvements/renovations to the pool. A contract with GRAEF was approved by the Council on March 6, 2013. A public information session was held at Franklin Elementary School on April 11, 2013, to gather input and feedback from the community on possible improvements and/or renovations to the park and swimming pool. The public was also able to provide input by visiting the Appleton Parks, Recreation and Facilities Management Department Operations Center and viewing a variety of ideas and possible improvements to the Erb Park and pool. GRAEF is currently developing preliminary concept plans for improvements to the park and swimming pool. The preliminary concept plans will be presented to the community and Parks and Recreation Committee in early August for review and comment.
Pierce Park - Band Shelter	The 2013 Parks, Recreation and Facilities Management Department Capital Projects Fund includes \$150,000 for design services and construction of an improved band shelter at Pierce Park. A contract with McMahon Engineers Architects was approved by the Council on March 6, 2013. Architects from McMahon met with representatives from the City Band and Appleton Car Show to solicit feedback on facility needs and also to review concept plans for renovations to the band shelter. A final concept plan is currently being considered and the Department is reviewing funding options to address the concept plan developed by McMahon.
Appleton Memorial Park - West Restroom Building and Jones Building Analysis	The 2013 Parks, Recreation and Facilities Management Department Capital Projects Fund includes \$55,000 for evaluation of the Jones Building and design services for a new restroom/concession on the west end of the complex. The budget also includes \$150,000 for the construction of a restroom facility on the west end of the ball diamond complex. A contract with Gries Architectural Group was approved by the Council on March 6, 2013. Gries Architectural Group conducted interviews with staff and major stakeholders on May 9th to solicit feedback and input on the Jones Building and new restroom building on the west end of the complex. Gries Architectural Group prepared several concept plans for the new restroom building and proposed adjustments/renovations to the Jones Building that were presented to the stakeholders on June 27th. Gries Architectural Group is currently working on the final design phase for the new restroom facility that is scheduled to be bid in early September. The preferred concept plan for the adjustments/renovations to the Jones Building will be presented to the Parks and Recreation Committee in August/September.
Telulah Park Road	The construction of the entrance road to the pavilion/parking lot was budgeted in 2012, but was delayed until it can be coordinated with the construction of Newberry Street extension through Telulah Park.

Telulah Park Skate Park	<p>The 2013 Parks, Recreation and Facilities Management Department Capital Projects Fund includes \$35,000 for design services of a skate park facility in Telulah Park. Funding for the construction of the skate park facility is currently identified in the 2014 Capital Improvement Program. A contract with ASD/Stantec was approved by the Council on March 20, 2013. The first of three (3) Public Meetings with the skate park community was held at Madison Middle School on April 25th. Approximately 40-45 interested individuals worked with Kanten Russel, skate park designer from ASD/Stantec, to identify community-wide interests in skate park designs, components, features, etc. The second Public Meeting was held at Franklin Elementary School and approximately 35-40 citizens presented input to Mike McIntyre, skate park designer from ASD/Stantec, to more clearly defined the direction of the skate park project. The third Public Meeting was held on June 13 and the public reviewed the final concept plans for the skate park based on the feedback provided at the earlier Public Meetings. Presentation of the final concept plan will be presented to the Parks and Recreation Committee in July for review and comment.</p>
Tennis Court Improvements	<p>The 2013 Parks, Recreation and Facilities Management Department budget includes \$140,000 for improvements and/or renovations to tennis courts. A contract with MCC, Inc. was approved by the City Council on May 15, 2013, to reconstruct the Summit Park tennis courts. Work began in mid-June and asphalt paving was recently completed. Fence installation, color coating, striping and landscaping will be completed within the next couple weeks. Crackfilling, sealing and color coating of the tennis courts at Green Meadow Parks is scheduled for early fall. The tennis courts at City Park were moved in May because of their poor condition. The Department has executed a Memorandum of Understanding with Lawrence University for public use of their courts in 2013 that provides access to tennis courts in the City Park neighborhood.</p>
Regional Community Park	<p>The City of Appleton continues to pursue the purchase of land for a large community park in SE Appleton. Communications with the Town of Harrison have been limited in recent months as Harrison works through issues related to its incorporation as a "village". However, Harrison is still interested in the regional community park project. The facility and program needs for a regional community park have been identified by both communities based on survey information secured in 2012 and specific community evaluations and proposals have been secured for the development of a preliminary concept plan to assist with the visualization of a regional community park, space needs, relationship of facilities, etc.</p>
ADA Assessment	<p>Recent changes in the Americans with Disabilities Act (ADA) require adjustments to the accessibility of recreation facilities. The Parks, Recreation and Facilities Management Department is currently preparing a "Request for Proposals" that will be distributed to consulting firms to conduct an audit of all parks and recreation facilities and prepare a plan to address any accessibility issues.</p>
Parks and Recreation Master Plan	<p>Various members of the Parks, Recreation and Facilities Management Department staff continue to work on components of the Parks and Recreation Master Plan. A draft of the master plan is scheduled to be presented to the Parks and Recreation Committee later in 2013 for review and comment.</p>
<u>Reid Golf Course</u>	
Clubhouse Improvements	<p>The 2013 Parks, Recreation and Facilities Management Department budget included a number of improvements to the clubhouse at Reid Golf Course. Improvements made this winter/early spring included a new concession counter, new flooring around the concession area and new furniture. The improvements to the clubhouse have been positively received by the golfing community.</p>
Fore! Reservations Upgrade and POS Installation	<p>The 2013 Parks, Recreation and Facilities Management Department budget includes funding to purchase a Point of Sale (POS) modular for the Fore! Reservations system currently used in the clubhouse to manage tee-times. The installation of POS modular and annual upgrade of the Fore! Reservation system was completed in mid-February. The golf course also purchased a marketing and website module from Fore! Reservations. The marketing modules allows for expand use of the golfer email addresses for electronic marketing, including birthday clubs, thank you campaigns, etc. Email messages have been developed for the remainder of the 2013 season and will be distributed periodically throughout the rest of this year. The Fore! Website module developed a separate website for the golf course that went live the week of June 16th</p>

Pond Project The construction of the two stormwater ponds at Reid Golf Course began in late October 2012. Copies of the Reid Golf Course Pond Project newsletter are attached and provide a history of the construction activity. Monthly newsletters are posted on the City's website under Parks and Recreation/Reid Golf Course/Reid Stormwater Pond Project.

Partnerships/ Collaborations

Regional Trail Map The City of Appleton has coordinated the development and printing of the regional trail map first printed in 2006. The trail map is a cooperative effort between 14 local municipalities and/or organizations and was updated in 2013. Approximately 20,000 new trail maps were printed in late March and distributed to the various communities and organizations.

Fox Cities/Oshkosh Urbanized Area Bicycle and Pedestrian Plan East Central Wisconsin Regional Plan Commission (ECWRPC) was awarded a bicycle pedestrian facilities planning (BFPF) grant from the Wisconsin Department of Transportation to develop a bicycle and pedestrian plan for the Fox Cities and Oshkosh Urbanized Areas/Metropolitan Planning Organizations (MPO's). The plan will identify needed safe and efficient bicycle and pedestrian connections between the two communities and within the communities involved in the MPO. The final plan is scheduled to be completed in early 2014. Several City of Appleton staff are members of the Steering Committee for development of the plan. Three public information gathering sessions have been held and ECWRPC continues to work with local municipalities and advocacy groups on soliciting information and feedback on bicycle and pedestrian information needed to develop the plan.

USA Youth Sports Complex The 2013 City of Appleton includes equipment and labor support to assist with the paving of the north parking lot at the USA Youth Sports Complex. The USA Youth Sports Complex will be responsible for the purchase of materials for the paving. The Parks, Recreation and Facilities Management Department staff is also providing technical support as the Sports Complex pursues other improvements to the complex; including expanded electrical needs, second irrigation system, building improvements, and facility upgrades. Continued improvements to the sports complex allow it to remain one of the Midwest's premier sports complexes and host to major events such as the US Soccer Midwest Region Championships again in 2015.

Appleton Family Ice Center The Parks, Recreation and Facilities Management Department staff continues working with representatives from the Appleton Family Ice Center and its main user groups to evaluate the current and future needs of Ice Center and develop plans to address those needs, including facility expansion, fund-raising requirements, operational issues, etc.