



June 18th, 2014

To: Fox Cities Transit Commission

From: Sal La Puma, Assistant General Manager and Mike Punzel, Maintenance Supervisor

Subject: Approval to Purchase Maintenance Mobile Repair Truck from Bergstrom Ford for \$27,918.60.

Background – Valley Transit’s Maintenance Department utilizes a service vehicle for emergency road-call services, bus shelter maintenance/installation/removal, parts and equipment pick-ups and delivery, snow removal at the administrative offices, garage and bus stops and shelters as needed. The current service truck, a 1995 Ford pick-up truck, has exceeded its life expectancy and is experiencing numerous mechanical issues. The truck is no longer safe to operate, and the repairs required far exceed the value of the truck. In March 2014, the Transit Commission approved the release of a Request for Quote for the purchase of a new vehicle. The cost of the vehicle will be funded through federal capital grants allocated to Valley Transit with the local share provided through the depreciation account.

Process: On June 6th 2014, Valley Transit published a request for quotation for one 2015 3/4 ton pickup truck with plow. Quotes were due by 4:00 PM Friday June 13th, 2014. Two responses were received by the deadline and a review panel was assembled to evaluate the responses. The panel consisted of Assistant General Manager Sal La Puma, Maintenance Supervisor Mike Punzel and Lead Mechanic Jeff Pellegrini.

The quotes received were from Bergstrom Ford and Kolosso Dodge Chrysler. The panel evaluated each of the quotes based on how it met Valley Transit’s requirements, including visiting the dealerships to inspect the proposed vehicles. After evaluating both quotes, the team determined that the bid from Bergstrom fit Valley Transit’s requirements and was the lowest price. We have determined the price to be fair and reasonable through other published pricing and price comparison between the two quotes.

	Kolosso Chrysler/Dodge with plow attached	Bergstrom Ford with plow attached
Year	2015	2015
Model	Dodge Ram 2500	Ford F-250
Price	\$31,395.00	\$27,918.60

Recommendation: Staff recommends and requests approval to purchase the 2015 Ford F-250 from Bergstrom Ford for the amount of \$27,918.60