



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, November 6, 2017

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm.**

2. Roll call of membership

**Present:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

3. Approval of minutes from previous meeting

[17-1663](#)

October 9, 2017 Finance Committee minutes

**Attachments:** [MeetingMinutes09-Oct-2017-01-57-43.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

4. **Public Hearings/Appearances**

5. **Action Items**

[17-1664](#)

Request to enter into intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$17,500,000 from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2018. Interest on the note shall be paid at maturity or redemption.

**Attachments:**     [2017-2018 Mater Note Agreement.pdf](#)  
[AASD 2017-2018 Bond Council Letter.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[17-1724](#)

Request for Proposal - Mixed Use Library Project

**Attachments:**     [ApprovedLibraryRFP\(withdatechange11-3-2017\).pdf](#)

**Aldersperson Lobner moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[17-1725](#)

Request to approve payment to von Briesen & Roper, S.C. for real estate services performed under the "Hourly Services" provision of the Phase III agreement related to the construction of the Fox Cities Exhibition Center and approve the following related 2017 Budget adjustment:

**Exhibition Center Capital Projects Fund**

Consulting Services	+\$384
Debt Proceeds/Room Tax	+\$384

to provide funding for real estate services related to the construction of the Fox Cities Exhibition Center.

**Attachments:**     [von Briesen 10-10-17 Bill Phase III.pdf](#)

**Alderson Lobner moved, seconded by Alderson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

**Excused:** 1 - Alderson Croatt

[17-1775](#)

Request the approval of Guaranteed Maximum Price Amendment to Miron Construction for the Fox Cities Exhibition Center for a total contract not to exceed \$29,287,381.

**Attachments:**     [2017 Expo Center GMP .pdf](#)

**Alderson Baranowski moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

**Excused:** 1 - Alderson Croatt

[17-1777](#)

Request to reject bid from Miron Construction, The Boldt Company, and Radtke Contractors, Inc for the Jones Park Renovation Phase I Project.

**Attachments:**     [2017 Jones Park Renovation Phase I \(Reject Bids2\).pdf](#)

**Alderson Baranowski moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

**Excused:** 1 - Alderson Croatt

**6. Information Items**

[17-1665](#)

Change Order No. 1 to contract 6-17 for Unit A-17 Concrete Paving for the addition of tree grates and structural soil (Lawrence Street), field inlet and piping (Plank Road) and additional restoration quantities on Milis Drive/Vantage Drive in the amount of \$45,000.00 resulting in a decrease to contingency from \$249,450.00 to \$204,450.00. No change to overall contract amount.

**Attachments:**     [Unit A-17 Change Order No.1.pdf](#)

**This Presentation was received and filed**

[17-1666](#)

Director's Reports

Finance

- Health Care Claims

Legal Services

- Pending Litigation

Facilities

- Exhibition Center Update

**This Presentation was received and filed**

[17-1723](#)

Contract 58-17 was awarded to Fischer-Ulman Construction Inc for \$86,608.60 for Northland Ave Frontage Road Sidewalk Construction. Payments issued to date total \$73,909.16. Request final payment of \$3,173.55.

**This Presentation was received and filed**

[17-1726](#)

The following 2017 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Police Department**

Donations	+\$1,698
Equipment	+\$1,698

to record donation received from the Kwik Trip to replace the McGruff costume

Donations	+\$2,500
Equipment	+\$2,500

to record donation received from Keller, Inc to support police operations

**General Fund - Library**

Donations	+\$21,692
Library Materials-Material Management	+\$20,692
Supplies-Children's Services	+\$1,000

to record donation received from Bob's Furniture to support the Ready to Read program

**This Presentation was received and filed**

[17-1773](#)

Contract 8-17 was awarded to NuGen Johnson, LLC for \$192,925 for Bridge Maintenance. Change orders were approved totaling \$20,000. Final contract amount is \$212,925. Payments issued to date total \$198,159.69. Request final payment of \$11,627.29.

**This Presentation was received and filed**

[17-1774](#)

Change Order No. 2 to contract 43-17 for Unit AA-17/X-17 Cotter Street Stormwater improvements/Sewer and Water Reconstruction No. 2 for an additional storm sewer main and manhole quantities in the amount of \$5,695 resulting in a decrease to contingency from \$69,078 to \$63,383. No change to overall contract amount

**Attachments:**     [Unit AA-17 ~ X-17 Change Order No.2.pdf](#)

**This Presentation was received and filed**

7. Adjournment

**Alderson Baranowski moved, seconded by Alderson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

**Excused:** 1 - Alderson Croatt