

			HR Committee Working Action Agenda						<i>Revision Date: 10/06/2014</i>
Budget / Action Category	Project	Status	Projected Resolution Date	Dates Critical	Process Point	Committee/Council Accountability	Action Needed	NOTES	
					*Pending *Active *Stalled *Complete		*Informational *Direction *RATIFICATION	<i>Note: Items involving contract negotiations or arbitrations may need closed session discussion prior to Committee and Council action.</i>	
14010 General Administration:									
Compensation Plan:									
	Compensation Review Team	Closed	August 20, 2014 Council	August 11, 2014 HR Committee	Complete	Discuss and educate	Ratification		
PE System Implementation									
	Performance Management System:	OPEN			Active		Informational	Ongoing training and enhancement of PE system	
	2013 P4P results	Closed		5/12/2014	Complete		Informational	Data provided to Council on year 1 P4P adjustments	
Health Care Reform	Health Insurance Planning and Administration:								
	Strategic Impact Study Update #1	Closed	6/19/2013	06/19/13 Council	Complete		Informational	Update to Council on HCR completed	
	Strategic Impact Study Update #2	Closed	9/4/2013	09/04/13 Council	Complete		Informational	Update to Council on HCR completed	
	Strategic Impact Study Update #3	Closed	2/19/2014	02/19/14 Council	Complete		Informational	Update to Council on HCR completed	
	2015 Health Plan Options	Open	10/31/2014	10/6/2014 HR Committee	Active		Ratification	2015 Plan Design/Premium Contribution decisions	
	Housing Authority employees on City benefit plans	Open	10/31/2014	10/6/14 HR Committee	Active		Ratification	Draft MOU is being reviewed by Housing Authority at 9/29 Board Meeting	
Employee Clinic:	Discussion with Outagamie County and Appleton Area School District about an employee clinic	Open	12/31/2015	Ongoing	Active		Ratification	Meeting set for 10/8 to discuss moving forward	
Policy Updates:									
	ADA/Reasonable Accommodation	Closed	6/18/2014	06/09/14 HR Committee	Complete		Ratification	Council ratified	
	Attendance	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing	
	Bloodborne Pathogens	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing	
	Confined Space Entry	Closed	8/6/2014	07/21/14 HR Committee	Complete		Ratification	Council ratified	
	Critical Incident Stress Debriefing	Closed	6/18/2014	06/09/14 HR Committee	Complete		Ratification	Council ratified	
	Electronic Communications	OPEN	12/31/2014		Active		Ratification	HR Staff working with Communications Coordinator	
	Employee Status	Closed	8/6/2014	07/21/14 HR Committee	Complete		Ratification	Council ratified	
	Flag Lowering	OPEN	12/30/2014		Active		Ratification	Waiting for changes from Mayor	
	Flammable and Combustible Liquids	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing	
	Fringe Benefits	Closed	6/18/2014	07/21/14 HR Committee	Complete		Ratification	Council ratified	
	Fringe Benefits for Part-time employees	Closed	8/6/2014	07/21/14 HR Committee	Complete		Ratification	Council ratified	
	General Safety	Closed	6/18/2014	06/09/14 HR Committee	Complete		Ratification	Council ratified	
	Hot Work Management	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing	
	Media Relations	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing	
	Performance Management	Closed	12/31/2014		Complete		Ratification	Committee Approval	
	Records Retention	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing	

