



November 9th, 2015

To: Fox Cities Transit Commission

From: Amy Erickson, Paratransit Coordinator/Operations Supervisor

**Subject: Approval to Extend Outagamie County Specialized Transportation Service with Kobussen Buses, Ltd.**

The Outagamie Specialized Transportation service is a shared ride transit service for disabled clients of Outagamie County, Family Care, and IRIS. The service provides transportation to and from the client's residence to one of several predefined worksites, including Valley Packaging Industries, Goodwill, and Innovative Services.

The Outagamie County Specialized Transportation Service with Kobussen Buses, Ltd. expires on December 31<sup>st</sup>, 2015. The original contract was for one year beginning in 2013, with two one-year options. Valley Transit exercised the second option year in 2015.

Upon review of the current Outagamie County Specialized Transportation Service contract, several items were identified which require further investigation and may require some changes from what has previously been described. Our goal is to improve functionality and efficiency of the service, along with possibly attracting more bidders. In order to provide enough time to gather and review information related to revising the contract, Valley Transit is asking for a temporary Six (6) month extension.

Kobussen Buses, Ltd. has agreed to continue to operate the Outagamie County Specialized Transportation Service under the existing contract at an increased price of 4.35% through June 30<sup>th</sup>, 2016 to allow time for the RFP process to be completed and the appropriate approvals given.

**Recommendation: Approve Six (6) Month Temporary Extension of the Outagamie County Specialized Transportation service with Kobussen Buses, Ltd. through June 30, 2016.**