



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, October 23, 2018

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Baranowski called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

3. Approval of minutes from previous meeting

[18-1504](#)

Approval of the October 9, 2018 Utilities Committee Meeting Minutes.

Attachments: [October 9, 2018 Utilities Committee Meeting Minutes.pdf](#)

Dvorachek moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

4. **Public Hearings/Appearances**

[18-1507](#)

Steven Huisman, friend of property owner Amy Wicihowski at 11 Ramlen Court.

Mr. Huisman did not attend the meeting.

5. **Action Items**

[18-1505](#)

Second Amendment to the 2018 Stormwater Management Plan Review contract with raSmith by an increase of \$35,000 for a total contract amount not to exceed \$110,000.

Attachments: [2018A SWM Plan Review Second Amendment Memo Util Cmte.pdf](#)

Raasch moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

[18-1506](#)

Amend Unit K-18 Native Landscape Management Contract with Applied Ecological Services, Inc. in an amount not to exceed \$10,965.

Attachments: [K-18 Amend 1 Util Cmte Memo 10-23-2018 final.pdf](#)

Dvorachek moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

6. Information Items

[18-1508](#)

Memorial Park South Pond Retrofit

Attachments: [Memorial Park South Pond.pdf](#)

This item was discussed.

[18-1509](#)

Kernan Avenue Storm Sewer

Attachments: [Kernan Storm Sewer.pdf](#)

This item was discussed.

[18-1510](#)

Discussion of 2019 Executive Budgets

Attachments: [2019 Executive Budgets.pdf](#)

The budgets were reviewed and discussed.

[18-1511](#)

Monthly Reports for July, August, September 2018

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report

- Water Treatment Facility Synopsis

- Water Distribution and Meter Team Monthly Report - September

Attachments: [2018 AWWTP Q3 Synopsis and Receiving Station Revenue.pdf](#)

[2018 AWTF Q3 Synopsis.pdf](#)

[Water Main Breaks September 2018.pdf](#)

The reports were reviewed.

7. Adjournment

Dvorachek moved, seconded by Reed, that the Utilities Committee Meeting be adjourned at 5:33 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch