

Appleton Police Department

INTEROFFICE MEMORANDUM



Date: August 10, 2023

To: Municipal Services Committee

From: Captain Gary Lewis

Subject: Request for parking in the 200blk of S. Elm St.

The Appleton Police Department has recently purchased three Ford Transit 150 vans for the Community Service Officer program. The Ford Transit 150 provides greater functionality for the daily activities and responsibilities of the Community Service Officers. The negative of moving to this vehicle platform is that the wheelbase and overall handling of the vehicle will be different than the Dodge Caravan and Plymouth Voyager minivan platform. An identified concern with this vehicle will be backing and parking operations within areas of limited space.

To minimize Community Service Officers exposure to backing and parking situations which could lead to a backing accident, the Appleton Police Department is requesting that 45 feet along the west side of Elm St north of Eighth St be designated as Community Service Van parking. Currently this area of Elm St along the east side of the police department is designated as, "No Parking". Signage would indicate, "Community Service Van parking only". The remaining portion of Elm St. would remain designated as no parking.

This parking change would allow for the on-duty CSO vans to be parked outside of the south lot and avoid any potential backing issues that may occur within the limited space of this parking area. On street parking will decrease the number of daily backing movements by allowing the Community Service Officers the opportunity to pull into and out of a designated area without backing.

Thank you for your consideration,

Gary Lewis

Captain Gary Lewis 9221
Appleton Police Department

