



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, July 26, 2021

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[21-1068](#) July 12, 2021 and July 21, 2021 Finance Committee meetings minutes

Attachments: [MeetingMinutesJul-12-2021-12-40-18.pdf](#)

[MeetingMinutesJul-21-2021-08-14-54.pdf](#)

4. Public Hearings/Apearances

- [21-1087](#) Mr. Bill Frawley from the Appleton Yacht Club to present the Club financial report

Attachments: [Appleton Yacht Club Presentation.pdf](#)

5. Action Items

- [21-1032](#) Mayor's Response to Resolution #9-R-21, Transportation Utility Study

Attachments: [#9-R-21 TU Resolution.pdf](#)

[Transportation Utility Study Resolution Response Memo.pdf](#)

Legislative History

7/21/21 Common Council referred to the Finance Committee

[21-0946](#)

Request to approve the allocation of excess General Fund balance at December 31, 2020 and the following related 2021 Budget amendments:

General Fund

Transfer Out - Debt Service/Capital Projects Fund	+ \$3,840,000
Transfer Out - Industrial Park Land Fund	+ \$ 250,000
Transfer Out - Facilities Capital Projects Fund	+ \$ 210,000
Transfer Out - IT Capital Projects Fund	+ \$ 65,000
Mayor's Office	+ \$ 75,000
Public Works Department	+ \$ 175,000
Finance Department	+ \$ 50,000
General Fund Balance - Reserve for Brand Study	+ \$ 450,000
General Fund Balance	- \$5,115,000

Debt Service/Capital Projects Fund

Transfer In - General Fund	+ \$3,840,000
Debt Service Reduction	+ \$3,840,000

Industrial Park Land Fund

Transfer In - General Fund	+ \$ 250,000
Industrial Park Land	+ \$ 250,000

Facilities Management Capital Projects Fund

Transfer In - General Fund	+ \$ 210,000
Parks Improvements	+ \$ 200,000
City Hall Improvements	+ \$ 10,000

Information Technology Capital Projects Fund

Transfer In - General Fund	+ \$ 65,000
Council Chamber AV Project	+ \$ 65,000

to allocate excess general fund balance at 12/31/20 per City Fund Balance Policy (2/3 vote of Council required)

Attachments: [Finance Committee - Fund Balance Policy 2021.pdf](#)

Legislative History

7/12/21	Finance Committee	recommended for approval
7/21/21	Common Council	referred to the Finance Committee

This item was referred back to the Finance Committee by Alderperson Van Zeeland.

[21-0949](#) Request to award the 2021 Water Treatment Facility Fire Alarm project to Faith Technologies, Inc in the amount of \$51,228 with a contingency of \$10,000 for a project total no to exceed \$61,228

Attachments: [2021 WT Fire Alarm.pdf](#)

[21-1069](#) Request to accept a grant from Mary Beth Nienhaus in the amount of \$500,000 for the construction of a pickleball complex at Telulah Park

Attachments: [2021 Donation for Pickleball Courts.pdf](#)

[21-1075](#) Request approval of Change Order #1 for Contract 42-21 for the 2021 Parks Hardscapes Project - AMP Parking Lot #3 Reconstruction Project for installing Engineered Base Stabilizer (EBS) and drain tile in the amount of \$60,947 resulting in an increase of the contingency from \$50,000 to \$60,947 and an increase to the overall contract amount of \$10,947

Attachments: [2021 AMP Parking Lot #3 Renovation Change Order #1.pdf](#)

[21-1076](#) RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves

Attachments: [Riverside Cemetery - 2021 Veteran Grave Care Reimbursement.pdf](#)

[Riverside Cemetery - Veterans July 2020 to June 2021.pdf](#)

[Riverside Cemetery - Military Report - 7-14-2021.xlsx](#)

6. Information Items

[21-1083](#) 2021 Finance Mid-Year report

Attachments: [2021 Finance mid-year report.pdf](#)

[21-1084](#) 2021 Legal Services Mid-Year report

Attachments: [Legal Services 2021 Mid-Year Report.pdf](#)

[21-1085](#) 2021 Risk Management Mid-Year report

Attachments: [2021 Risk Mid Year Budget Report.pdf](#)

[21-1086](#) 2021 Parks, Recreation and Facilities Management Mid-Year report

Attachments: [2021 PRFM Mid Year Report.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.